04- 738570 [ms-0398.007.010.015] REMITTANCE COPY

DETACH BEFORE CASHING

FORM NO. 86A

AUTHORITY	INVOICE/DESCRIPTION	INVOICE AMOUNT	CORR CODE	DISCOUNT AMOUNT	NET AMOUNT
A2423	NOT NEGOTIABLE				259.32
				TOTAL	259.32

SAN DIEGO COUNTY
AUDITOR AND CONTROLLER
ROOM 166 COUNTY ADMINISTRATION CENTER
SAN DIEGO, CALIFORNIA 92101
(619) 236-3982

01273

1. WHITE—TRAVELER
2. YELLOW—C.A.O.
3. PINK—AUDITOR & CONTROLLER
4. GOLDEN ROD—REQUESTING DEPT.
5. BLUE—BOARD OF SUPERVISORS
6. GREEN—REQ. DEPT. FILE COPY

COUNTY OF SAN DIEGO

TRAVEL REQUEST AND EXPENSE CLAIM

A CLAIM

AUDITORS NO. TR 050224

DEPT. Chief Admin. Office /OIPA DIV'N. Dist. 1V DATE 11/25/86 19

TO THE BOARD OF SUPERVISORS. VIA AUDITOR AND CONTROLLER: (Send Parts 1 thru 5 to Auditor)

TRAVEL REQUEST

1. NAME OF TRAVELER (Last, First, Initial): Williams, Leon
2. TITLE: Supv. Dist. 1V
3. ADDRESS OF TRAVELER: A-6
4. DESTINATION: Los Angeles, CA
5. DATE(S) OF MEETING: 11/18-21/86
6. OFFICIAL MEETING NAME, PURPOSE OF TRIP AND/OR COUNTY ACTIVITY: CSAC Annual Meeting
7. ESTIMATE DATE OF: Departure 11/18/86 Return 11/21/86
9. TRAVEL PROGRAM TRIP NO. or OTHER AUTHORIZATION: Trip #5

DESCRIBE DISTRIBUTION BY NUMBER ONLY

25. FUND/ORG. UNIT: 0202 28. ACCOUNT: 2356
26. TASK: 29. OPTION:
27. ACT./WK. AUTH: 30. A.E. NO.
RTCD TAX CD COR CD
VNDR NO. 999999 P/C
AUTHORITY

8. This trip ☒ Was ☐ Was Not Specifically Approved by the Board of Supervisors as a Part of Annual Travel Program

10. REQUESTED METHOD OF TRAVEL: ☐ AIR ☐ BUS ☐ RAIL ☐ COUNTY AUTO ☐ RENTED AUTO ☒ PRIVATE AUTO (In Lieu) ☐ OTHER (EXPLAIN)

11. DEPT. HEAD APPROVAL

12. REQUEST AUTHORIZATION ☐ or RATIFICATION ☐ (Explain)

EXPENSE CLAIM

13. EXPENSE ESTIMATES	UNITS	RATE	AMOUNT	APPROVED ESTIMATE
A. MEALS	3 days		$	$ 77.40
B. LODGING	3 nights			255.00
C. TRANSPORTATION in lieu				53.00
D. OTHER (SPECIFY)				
(1) Registration				215.00
(2)				
14. ESTIMATED TOTAL EXPENSES			$	$ 600.40

15. Is any part or all of the expenses claimed hereon reimbursable to you or recoverable by the County from any source, either private or public? Yes ☐ No ☒
If answer is Yes, complete Form AUD 115, TR-2.
(See reverse for instructions.)

16. ACTION BY: ☐ C.A.O. ☐ AUDITOR ☐ APPROVED ☐ RECOMMENDED ☐ REVISED
DATED
CAO or AUDITOR

NOTE: Airplane, Railroad or Bus Tickets MUST BE Obtained From the COUNTY'S TRAVEL AGENT. Unused Tickets Must Be Returned to the Auditor.

17. MEALS	NORMAL MAXIMUM	Date 11/18	Date 11/19	Date 11/20	Date 11/21	Date	Total Claimed
BREAKFAST	$ 4.20	$	$	$	$	$	$
LUNCH	7.20						
DINNER	14.00						
FULL DAY MEALS	25.80						
LODGING	50.00	85.00	42.50	42.50			170.00
ROOM TAX	ACTUAL COST	9.35	4.68	4.68			18.71
LOCATION CITY		Los Angeles, CA					
TAXI	ACTUAL COST						
CAR RENTAL	" "						
AIR FARE	" "						
TELEPHONE	" "		2.61				2.61
REGISTRATION FEE	" "	(215.00)					(215.00)
BAGGAGE	$1.00/day						
CAR STORAGE	$6.00/day	5.00	5.00	5.00			15.00
OTHER (Specify) Mileage				53.00			53.00
TOTALS		$ 99.35	$ 54.79	$ 105.18	$	$	$ 259.32

18. REMARKS: Room shared on second & third day.

19. JUSTIFICATION STATEMENT – UNUSUAL COSTS:
Los Angeles is a high cost area.

20. Less Advance Amount $(0.00)
Warrant No.
21. Amount Claimed* $ 259.32
—OR—
22. Refund Due County $( )
*25 or less to be paid from Petty Cash

APPROVED: CAO or Asst. CAO or Designee

23. DEPARTURE FROM OFFICE OR RESIDENCE: Time Date

24. RETURN TO OFFICE OR RESIDENCE: Time Date

32. TRAVEL REQUEST IS APPROVED AND/OR AUTHORIZED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN DIEGO.
Date
SIGNED
Clerk of the Board of Supervisors

31. DEPARTMENT APPROVAL

I HEREBY CERTIFY that the travel detailed in the foregoing claim was directed by me for the benefit of my department and was authorized in accordance with law and the ordinances and resolutions of the Board of Supervisors and that the claimant was at the time of the travel an officer, employee or agent of my department.

SIGNED
TITLE Chief Admin. Officer

33. THE UNDERSIGNED STATES: that the above claim and the items as therein set out are true and correct, that no part thereof has been heretofore paid that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued or that this is an itemized account of travel expenses previously advanced.

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT:

DATED 11/25/86 at San Diego, CA
SIGNED CLAIMANT

AUD. 115TR (Rev. 5-84) ADM CODE 480 TO 482.1 AND 145 TO 159

2 checks were issued for Registration fee — this one was returned to the Auditor for cancelling.
10/21/86 [illegible]

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND - NOT A WHITE BACKGROUND

DATE OF ISSUE 10/21/86

FUND 590000 ACCT 0530

WARRANT NUMBER 04- 710814

COUNTY OF SAN DIEGO
1600 PACIFIC HIGHWAY
SAN DIEGO, CALIFORNIA 92101

16-21/113
1220

THE TREASURER WILL PAY

TO
COUNTY SUPERVISORS ASSN OF CALIF
ASSN PRATT, H WESLEY
MS A-500

THE NOBLEST MOTIVE IS THE PUBLIC GOOD · MDCCCLI ·

AMOUNT $215.00*

VOID IF NOT PRESENTED TO COUNTY TREASURER WITHIN 6 MONTHS FROM DATE OF ISSUE GOVT. CODE SECT. 29802

AUDITOR AND CONTROLLER

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈0471081 42⑈ ⑆122000218⑆113398206⑈ 27

04- 710814

REMITTANCE COPY

DETACH BEFORE CASHING

FORM NO. 86A

AUTHORITY	INVOICE/DESCRIPTION	INVOICE AMOUNT	CORR CODE	DISCOUNT AMOUNT	NET AMOUNT
A1402	CSAC 92ND ANNUAL MEETING				215.00
	NOT NEGOTIABLE				
				TOTAL	215.00

SAN DIEGO COUNTY
AUDITOR AND CONTROLLER
ROOM 166 COUNTY ADMINISTRATION CENTER
SAN DIEGO, CALIFORNIA 92101
(619) 236-3962

01842

ACCOUNT

PAGE

ROOM

WILLIAMS, MR LEON
SAN DIEGO COUNTY
3024 E ST
SAN DIEGO, CA 92103

--

3715

FIRST WORLD
8062 CLAIREMONT MESA BVD
SAN DIEGO, CA 92111

DATE	REFERENCE		DESCRIPTION	DEBITS/CREDITS	
*					
1986					
AUG14	011	03715	ROOM CHG..	80.00	00
AUG14	011	03715	ST&CITY TX	10.60	00
AUG14	011	03715	OCC TAX	2.00	00
AUG15	011	03715	ROOM CHG..	80.00	00
AUG15	011	03715	ST&CITY TX	10.60	00
AUG15	011	03715	OCC TAX	2.00	00
AUG16	001	00007	PAID CASH	185.20CR	38
AUG16	011	03715	ROOM CHG..	80.00	00
AUG16	011	03715	ST&CITY TX	10.60	00
AUG16	011	03715	OCC TAX	2.00	00
AUG17	011	03715	ROOM CHG..	80.00	00
AUG17	011	03715	ST&CITY TX	10.60	00
AUG17	011	03715	OCC TAX	2.00	00
			TOTAL-DUE	185.20	

4387 5500 0488 5520

8/1 132704

04/87 CV

LEON L WILLIAMS
59 438 2 000
AX 3101254 5
CA J10002
SHERATON CENTRE
NEW YORK

8 17 86

3715

5891691

DATE	SERVER
AUTHORIZATION	CASHIER
CHECK NO./FOLIO NO.	

PURCHASES	
TAX	
SERVER	
OTHER	
TOTAL	185.20

PURCHASER SIGN HERE

X

SALES SLIP

CUSTOMER COPY

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SAFEIPERF U.S. Pat. 4,403,793

IMPORTANT:
RETAIN THIS COPY FOR YOUR RECORDS

SAN DIEGO SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

Administrative Guidelines and Procedures

Subject

TRAVEL EXPENSES

Purpose

To establish guidelines for expenses incurred during official travel and procedures for claiming expense reimburesment. These administrative guidelines are promulgated by the Executive Director as interim regulations until such time as the Board of Directors adopts rules governing travel.

1.1 Authorization

Prior approval for out-of-state travel must be obtained from the SAFE Board before any individual incurs an expense for which reimbursement is to be claimed.

1.2 Transportation

1.2.1 All air travel paid with SAFE funds shall be in the most economical class.

1.2.2 All transportation costs incurred while in the service of SAFE shall be reimbursed at actual cost.

1.2.3 Carrier services, including taxicabs and vehicle rental (including storage of rental vehicle), shall be reimbursed at actual cost.

1.2.4 Baggage transfer shall be reimbursed at actual cost.

1.2.5 Storage of private vehicle shall be reimbursed at actual cost.

1.3 Lodging

1.3.1 Lodging shall be reimbursed at actual cost. Accommodations shall be moderate and reasonably priced business class facilities.

1.3.2 Government or commercial rate discounts shall be used where available.

1.4 Meals

1.4.1 Meals shall be reimbursed at actual cost not to exceed $35.00 per day.

1.4.2 Alcohol beverages shall not be reimbursed.

1.4.3 No reimbursement shall be made for breakfast unless such travel commences from office or place of residence prior to 7:00 a.m. or such travel is completed by return to office or place of residence after 8:00 a.m.; no reimbursement shall be made for lunch unless such travel commences prior to 11:30 a.m. or is completed after 1:00 p.m.; and no reimbursement shall be made for dinner unless such travel commences prior to, or is completed after, 7:00 p.m.

1.4.4 Actual incurred expenses in excess of the normal maximum expenses established above may be claimed and reimbursed for meals in any area deemed to be a high cost area by the Board or Executive Director.

1.5 Telephone, Telegraph, Registration and Tips

Telephone, telegraph and registration charges shall be reimbursed at actual cost. Tips shall be reimbursed at actual cost, not to exceed 15% for meals.

1.6 Claim for Travel Expense

1.6.1 Before any travel expenses or expenses incidental to travel are allowed or paid to any person in the service of the SAFE, that person shall prepare, sign and file with the Auditor an itemized account of such expenses and this account shall be entered on or attached to a claim prepared and certified in the manner provided by law for claims against the SAFE, and there shall be entered on this claim the following information and supporting data.

1) Reference to their authority to travel;

2) Date and time of departure from office or place of residence at commencement of travel, and date and time of return to office or place of residence on completion of travel;

3) Date and time of arrival at and departure from each city or location at which SAFE business was performed;

4) Receipts for all individual expenditures in excess of $5.00 (including receipts for commercial carrier travel) and for convention and/or registration fees regardless of amount;

1.6.2 All claims of $25.00 or less may be paid out of petty cash if such fund is available.

1.7 Advance of Travel Funds

1.7.1. Whenever any person in the service of the SAFE is required to travel on behalf of the SAFE in the performance of their official duties, he may request that he be allowed an advance of money for travel expenses, and expenses incidental to travel including registration, enrollment, tuition and other fees incidental to any event which such person is required to attend, such request to be made on a form prescribed by the Executive Director. All requests for advance travel funds shall require approval by the Executive Director.

1.7.2 Upon the presentation of an approved request filed in accordance with procedures prescribed by the Auditor, a warrant shall be drawn payable to such person in the amount of the advance.

1.7.3 The person receiving such advance shall file with the Auditor within 10 days after his return an itemized account together with required receipts for expenses for which the advance was made and pay to the SAFE any unexpended balance.

Established: August 6, 1986

8/2-034

respectively. "Other prime" land would be increased from $1 per acre to $4.50 per acre, and "non-prime" land would grow from $0.40 per acre to $1.80 per acre. The bill would also speed up Williamson payments to counties by six months as compared to current law.

The effect of increasing the non-urban subventions by more than the urban rates is to distribute more of the funds to predominantly rural areas. These areas are among those where the impact of falling agricultural prices have been felt the most.

It is estimated that SB 1707 will produce an additional $32.4 million for Williamson Act counties. The funds will be distributed in the following manner:

Distribution of New Subvention Funds
Per SB 1707 (Maddy)

COUNTIES	SB 1707 TOTAL ENTITLEMENT	INCREASE FROM CURRENT LAW	COUNTIES	SB 1707 TOTAL ENTITLEMENT	INCREASE FROM CURRENT LAW
Alameda	$353,413	$248,349	Sacramento	809,195	577,022
Amador	174,784	135,943	San Benito	1,121,109	871,974
Butte	703,473	474,959	San Bernardino	150,152	64,139
Calaveras	226,265	175,984	San Diego	320,606	231,093
Colusa	384,249	298,860	San Joaquin	2,766,743	1,624,919
Contra Costa	159,363	121,160	San Luis Obispo	1,600,842	1,203,785
El Dorado	90,318	70,247	San Mateo	86,637	64,211
Fresno	5,853,937	4,359,617	Santa Barbara	1,343,037	890,803
Glenn	744,269	578,876	Santa Clara	816,470	547,763
Humboldt	326,226	253,731	Santa Cruz	34,457	21,230
Kern	5,880,569	4,219,034	Shasta	307,702	236,887
Kings	2,143,559	1,503,866	Sierra	73,369	57,065
Lake	101,623	79,040	Siskiyou	889,460	691,802
Lassen	410,577	319,338	Solano	1,175,077	724,973
Los Angeles	72,094	56,073	Sonoma	610,298	445,433
Madera	1,616,999	1,148,446	Stanislaus	2,661,411	1,653,576
Marin	203,160	150,568	Tehama	1,555,654	1,209,953
Mariposa	255,899	199,032	Trinity	37,742	29,355
Mendocino	921,085	716,400	Tulare	4,133,698	2,703,168
Mono	0	0	Tuolumne	226,913	176,488
Monterey	1,246,802	957,857	Ventura	610,205	320,982
Napa	185,889	128,356	Yolo	2,126,252	1,294,813
Nevada	10,150	7,895			
Orange	111,507	71,853	TOTAL COUNTIES	$46,364,197	$32,444,071
Placer	197,399	151,852	TOTAL CITIES	103,673	49,700
Plumas	161,432	125,558			
Riverside	372,131	249,744	GRAND TOTAL	$46,467,870	$32,493,771

COUNTY SUPERVISORS ASSOCIATION OF CALIFORNIA

1986 COUNTY CALENDAR

DATE	EVENT & LOCATION
February 13	State Job Training Coordinating Council, Ontario
February 13-14	CAOAC, San Diego
February 14-15	Nor-Cal Regional Association, Tehama County
February 19	CWDA-CSAC Legislative Reception
February 19-20	CEWAER, Sacramento
February 27	CSAC Policy Committees, Sacramento
February 27-March 1	National Association of County Engineers, San Diego
March 1-4	NACO Legislative Conference, Washington, D.C.
March 6-7	North Coast Regional Association, Ukiah
March 12-14	SCRACS, Orange County
March 16-21	California Association Public Administrators, Public Guardians and Public Conservators, Sacramento
March 16-21	California State Coroners Association, Sacramento
March 19-21	Sacramento-Mother Lode Regional Association, Sacramento County
March 21	California Public-Private Partnership Commission, Palm Springs
March 24-27	CSAC Officers' Annual Statewide Media Tour
April 2-4	NACO Western Interstate Region, Colorado Springs
April 3-4	SCAG General Assembly, Ontario Airport Hilton
April 3-5	California Assoc. of County Data Processors, San Diego
April 9-11	CALCOG, Monterey County
April 10	State Job Training Coordinating Council, Sacramento
April 10-11	San Joaquin Valley Regional Association, Madera County
April 11-12	Nor-Cal Regional Association, Butte County
April 23-24	CSAC Spring Legislative Conference, Sacramento
April 24	CSAC Board of Directors, Sacramento
June 11-13	SCRACS, Ventura County
June 11-13	Sacramento-Mother Lode Regional Association, Calaveras Co.
June 12	State Job Training Coordinating Council, San Jose
June 20-21	Nor-Cal Regional Association, Trinity County
July 12-15	NACO Annual Conference, Las Vegas, NV (Clark Co.)
August 8-9	Nor-Cal Regional Association, Lassen County
August 14	State Job Training Coordinating Council, Sacramento
September 10-12	Sacramento-Mother Lode Regional Assoc., El Dorado Co.
October 9	State Job Training Coordinating Council, Los Angeles
October 10-11	Nor-Cal Regional Association, Plumas County
October 23-24	San Joaquin Valley Regional Association, Yosemite
October 23-25	California Assoc. of County Data Processors, San Joaquin
November 18	California Public-Private Partnership Commission Dinner, Sheraton Premiere Hotel, Los Angeles
November 18-21	CSAC Annual Meeting, Los Angeles
December 11	State Job Training Coordinating Council, Sacramento
December 11-12	Nor-Cal Regional Association, Shasta County

PROPOSED LEGISLATIVE TRIPS
CAO TRAVEL PROGRAM
FY 19 86 - 87

DISTRICT 4

MEETING NAME	PERSON MAKING TRIP	DESTINATION	REGISTRATION AMT.	TOTAL DAYS AWAY	JUSTIFICATION (PURPOSE OF TRIP)
OUT OF STATE					
NACO Legislative Conf.	Leon L. Williams H. W. Pratt	Wash., D.C.	$175.00	5	County Representation on NACO Bd of Directors has conf. with legislators re: County issues.
NACO Western Inter-state	Leon L. Williams	Co. Springs,CO		4	County representative to NACO Board of Directors
NACO Annual Conf.	Leon L . Williams	Las Vegas,Nev. 7/12-7/15		4	County representative to NACO Board of Directors
IN STATE OVER 60 HOURS					
IN STATE UNDER 60 HOURS					
CSAC Spring Mtg.	Leon L. Williams			3	County representative on to CSAC & CSAC Exec. Bd.Member
CSAC Annual Mtg	Leon L. Williams		$205.00	3	County representative on to CSAC & CSAC Exec. Bd.Member
CSAC Exec. Committee Meetings	Leon L. Williams	Various		4	County representative on to CSAC & CSAC Exec. Bd.Member
NABCO Regional Mtgs	Leon L. Williams	Various	50.00	2	Conf. with Black County officials re: Programs & Issues