[ms-0398.007.005.005]

LOREN I. MANDEL
ALTERNATE PUBLIC DEFENDER

DANIEL M. HARRINGTON
CHIEF DEPUTY

SANDRA K. HUFF
CHIEF INVESTIGATOR

County of San Diego

DEPARTMENT OF THE ALTERNATE PUBLIC DEFENDER
110 West "C" Street, Suite 1100, San Diego, CA 92101 - 3907
(619) 236-2523 FAX (619) 237-9247

8525 GIBBS DRIVE # 208
SAN DIEGO, CA 92123 - 1737
(619) 974-5818 FAX (619) 974-5808

400 S. MELROSE AVE. # 209
VISTA, CA 92083 - 6632
(619) 945-5117 FAX (619) 945-4156

250 E. MAIN STREET # 219
EL CAJON, CA 92020 - 3941
(619) 441-4890 FAX (619) 441-4846

500 3RD AVE., STE. 120, 2ND ROOM
CHULA VISTA, CA 91910 - 5694
(619) 691-4717 FAX (619) 691-4702

August 10, 1994

TO : Mercedes Zimmer

FROM: Loren I. Mandel
Alternate Public Defender

2:30 p.m.
8/10/94

REASSIGNMENT

Pursuant to our conversation of this date, this is a memorandum reflecting my reassignment of all of your central office duties to act as criminal legal secretary for the El Cajon and South Bay offices. You should report to those offices on Monday, August 15, 1994. You are to work with the attorneys at those locations and divide your work schedule between those two offices with their cooperation and agreement. You will be reporting to Dan Harrington, who will act as your supervisor and should be notified as to your schedule, scheduling conflicts or coverage of those offices in your absence.

This reassignment results from what I perceive as an increasing lack of communication between us that has had great impact on our abilities to work together which has consequent adverse effects on the office and my responsibilities.

This is not a disciplinary transfer and your classification will remain as Criminal Legal Secretary III.

RECEIVED
AUG 10 1994
DEPT. OF ALTERNATE
PUBLIC DEFENDER
4:31 p.m.