[ms-0398.006.006.003]

# CONFERENCE REPORT

CLIENT Citizens For Leon Williams

REPORT NUMBER: 1-82

LOCATION METHOD TSC Offices

DATE OF MEETING: 1/28/82

PARTICIPATING AZ, SW, WJ

DATE OF REPORT: 1/28/82

REPORT BY SW

CONFERENCE LENGTH:

COPIES TO WJ, LW, AZ, SW, GSG, JW

| SUBJECT | DISCUSSION—ACTION |
|---|---|
| TRANSFER OF CAMPAIGN | AZ to call Neil Good to confirm list that were/were not sent letters. Also, check status of Tina Littlejohn.<br><br>AZ/SW: Obtain from Neil all past campaign materials, literature, letterhead, etc. |
| FINANCE | WJ to help Leon develop list of 40 individuals to solicit for $125. Master list to AZ by Feb. 3.<br><br>SW: Check with Neil on Leon's past contributors lists.<br><br>AZ/SW: Schedule meeting with Bill Grote to discuss role of treasurer. |
| Remit Envelopes | SW: Begin production of business reply envelopes (BREs). Use The Stoorza Co.'s address. |
| Fact Sheet | WJ: Send bio information to TSCO. Photo session scheduled for week of February 1. |
| Finance Chairman | LW to ask Harold Starkey by Feb. 5.<br>WJ to discuss Tawfiq Khoury with Leon.<br><br>AZ to check on Tom Paden. |

- more -

This conference report is submitted for the purpose of summarizing the important details of the conference noted above and to confirm our understanding of your instructions. Please read carefully and notify us promptly if there are any changes or corrections to be made.

# CONFERENCE REPORT



The GAIL STOORZA Co

CLIENT: Citizens For Leon Williams REPORT NUMBER: 1-82

| SUBJECT | DISCUSSION—ACTION |
|---|---|
| CAMPAIGN STAT-UP | |
| Letter of Candidacy | TSCO to draft letter notifying Democrat party leaders of Leon's candidacy by Feb. 3. |
| Kitchen Cabinet | Suggested names include: John Thelan, George Scott, Harold Starkey, Tawfiq Khoury, Clifford Blevins, Jim Harris and the treasurer.<br><br>WJ: Check with Bill Cleator about suggested name for "kitchen cabinet". |
| Miscellaneous | Announcement: News conference tentatively set for February 15 at 10 a.m. TSCO to decide on location and angle for announcement by Friday, Jan. 29.<br><br>WJ to send TSCO by Feb. 5 a list of committed volunteers.<br><br>TSCO to make corrections in contract and submit for signatures.<br><br>Items for next agenda:<br><br>1. Polling<br>2. Endorsements<br>3. Fund raising letter<br>4. Issues |

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