[MS-0234.004.011.018]

DEC 11 1978

SAN DIEGO CITY SCHOOLS

EDUCATION CENTER | 4100 Normal Street

DATE: December 12, 1978

MEMO TO: Galas

FROM: Burnett

SUBJECT: ORACLE PROGRAM

The following steps are to be taken in placing students who are on long-term suspension in the Oracle Program:

1. Immediately after a student has been placed on long-term suspension, Student Services will contact the parents and discuss the opportunity of the Independent Study Program at Garfield.

2. Student Services will contact Gayle Todd, inform him of the student, and give him whatever appropriate background is available.

3. Student Services will request school of residence to check student out for Garfield and send Todd a copy of check-out slip and a copy of the school transcript.

4. Todd will contact the parent, request an SIP, and enroll student in program.

5. Following the investigation by Student Services, Todd is informed as to whether the student is reinstated or expelled. If expelled, the student has the opportunity to remain in the Oracle Program.

RJB:mb

cc: McKewen
Donnell
Todd
Tellez

JAN 16 1979

January 11, 1979

Jackson

Burnett via Gray

EXPANSION OF ORACLE PROGRAM

As of this date, the ten spots in the ORACLE Program at Garfield Independent Learning Center for students who are on long-term suspensions and expulsions are filled. At the present time, there are four additional students who have been placed on long-term suspension and are eligible for the ORACLE Program who are awaiting placement.

In a meeting with Galas and Todd on January 5, I was informed that ten additional openings in the ORACLE Program could be made available to us with the hiring of one more TA, a four-hour IA, and some minimal instructional aide money. According to Galas and Todd, the supervision of the total 20 spots could be handled by Gayle Todd.

It would seem to me very much to the district's advantage to make this expansion to the program available immediately in that the a.d.a. would at least offset the added cost.

In that the demand for the ORACLE Program will be continuing, I would appreciate your decision at your earliest convenience.

RJB:mb

cc: Galas
Todd

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