

**APPLICATION TO DECLARE A MINOR IN BUSINESS**

Name: \_\_\_\_\_ Red ID Number \_\_\_\_\_  
 (last) (first)

Current major: \_\_\_\_\_ Minor requested \_\_\_\_\_

Before declaring a minor in the College of Business Administration you must have completed **all** of the following:

- I.** Be declared into your upper division major (not a pre-major)
- II.** Have a minimum overall of GPA of 2.9 (this GPA requirement is subject to change; see reverse)
- III.** Have completed the following courses with a C (not a C-) or better in each course:

Course	Grade	Office use only
Economics 101		
Economics 102		
Statistics (check <u>one</u> of the following)		
_____ Statistics 119		
_____ Statistics 250		
_____ Economics 201		
_____ Political Science 201		
_____ Psychology 270		
_____ Sociology 201		
_____ Other (Specify _____ )		

- IV.** Have satisfied the GE requirements in Communication and Critical Thinking:

Course	Grade	Office use only
Composition (RWS 100 or equivalent)		
Intermediate Composition/Critical Thinking (RWS 200 or equivalent)		
Oral Communications (COMM 103 or equivalent)		

- V.** Have passed (no minimum grade required) at least 3 courses (totaling at least 9 units) in **the department of your major**. At least two classes (6+ units) must be in upper division; the remaining course may be either lower or upper division. Courses used above may not be used in this section.

Course	Grade	Office use only

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Office use only \_\_\_\_\_ Overall GPA \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

INSTRUCTIONS FOR DECLARING A MINOR IN  
THE COLLEGE OF BUSINESS ADMINISTRATION

1. Complete the reverse side of this form. Please note the following points:

**No exceptions to the grade, course, or GPA requirements can be made.**

Required courses must be completed (not in progress)

You may use equivalent courses completed at other colleges to satisfy the course requirements.

2. Please note that the required GPA is subject to change. You must meet the GPA required *at the time that you declare the minor*.

3. You will need to show us a copy of your SDSU Evaluation indicating that you have completed the required courses.

4. Bring the completed form and supporting documentation to the Business Advising Center (EBA 448). After checking your grades and GPA the staff will give you a Change of Minor form to take to the Registrar's Office .

*Thank you for selecting a minor in Business Administration. We hope that you find your minor program to be enjoyable and valuable. Please call us at 619-594-5828 or visit us in EBA 448 if we can be of any assistance.*