

PROVISIONAL DECLARATION OF UPPER DIVISION MAJOR

Please Print

Name _____ Red ID. No. _____
 Last First MI

Address _____ Email _____

City _____ State _____ Zip _____ Phone _____

Which major are you declaring? _____ (eg. Accounting, Finance, IS, etc.)

<u>Preparation Courses</u>	<u>Completed at (school)</u>	<u>Grade</u>	<u>Office Use Only</u>
ACCT 201 Financial Accounting	_____	_____	_____
ACCT 202 Managerial Accounting	_____	_____	_____
FIN 240 Business Law	_____	_____	_____
ECON 101 Macroeconomics	_____	_____	_____
ECON 102 Microeconomics	_____	_____	_____
IDS 180 Information Systems	_____	_____	_____
IDS 290 Business Communications (not required for Accounting majors)	_____	_____	_____
MATH 120 Business Calculus or MATH 150 Calculus	_____	_____	_____
STATS 119 Business Statistics or ECON 201 Statistical Methods	_____	_____	_____

Have you taken any Upper Division Business Courses? (Circle One) YES NO

Students will be permitted to declare **ONLY** the majors for which they are eligible. Your overall GPA when Fall grades are posted must be at least a 2.9 and you must have a C or better grade in all major prep courses in order for you to remain in the upper division major.

I understand that admission to upper division Business does not constitute an official evaluation and acceptance of transfer work. Official review and acceptance of transfer work is done by the Office of Advising and Evaluations.

I HAVE READ, UNDERSTOOD, AND WILL ABIDE BY THE INSTRUCTIONS ON THE BACK OF THIS SHEET. I UNDERSTAND THAT PROVISIONAL ADMISSIONS ARE SUBJECT TO SATISFACTORY COMPLETION OF IMPACTION CRITERIA.

Signature _____

Date _____

_____ UD BUS GPA

_____ SDSU GPA

_____ Overall Units

_____ Overall GPA

_____ Honors Prog.

_____ Verified By

_____ Date

DECLARATION OF UPPER-DIVISION BUSINESS MAJOR IMPORTANT INFORMATION AND INSTRUCTIONS

Please read the following information and instructions before completing this application to declare an upper division Business major.

TO DECLARE, BRING A COPY OF YOUR DEGREE EVALUATION ALONG WITH YOUR COMPLETED APPLICATION TO EBA 448

Please make sure that your SDSU Degree Evaluation [DARS Audit] is viewable online before you declare upper division. If you cannot access it from your Web Portal please visit the office of Advising and Evaluations, SS 1551. This Evaluation must show the grades that you earned in the nine major preparatory requirements. showing completion of the lower division business course requirements.

REQUIREMENTS TO DECLARE UPPER DIVISION BUSINESS

- 60 or more units completed or in-progress
- 2.90 or better overall GPA
- All 9 prep courses (8 for Accounting majors) in-progress or completed with a C or better. No C– or Cr/NC grades permitted. **All prep courses taken prior to the current Fall semester must be shown as completed on your degree evaluation.**
- You must currently have a 2.9 overall GPA. If not, you must wait to declare until Fall09 grades are posted.
- You must earn a C or better in each prep course you are taking in the Fall. If you earn a C– or less in any prep course, you will be removed from upper division in January.
- If you are taking one or more prep courses at a school other than SDSU, you must provide us with a copy of your final grade(s) by January 12, 2010.

Provisional Declaration

All declarations to upper division business for Spring semesters are provisional, and subject to satisfactory completion of Fall classes. Your overall GPA when Fall grades are posted must be at least a 2.9 in order for you to remain in the upper division major.

The College of Business Administration assumes that each student, upon enrolling in any of the College's upper division classes, is competent in the operation of personal computers, including word processing and spreadsheets.

CATALOG YEAR

Determining your catalog year for purposes of your major requirements is very important. Typically, your catalog year is the year you declared business (including pre-business) at SDSU. Declaring upper division does not change your catalog year. All requirements for your major are taken from that particular catalog. Knowing your catalog year is crucial to taking the proper courses for graduation. If you are unsure what catalog year applies to you, come to the BAC for assistance.

BRING COMPLETED APPLICATIONS TO EBA 448