

Center for Latin American Studies
Work-Study Employment Application

Name _____ Date _____

Address _____ City _____ Zip Code _____

Local Phone # _____ Email Address _____

Soc. Sec. # _____ Major _____ Class Standing _____

List your work study allocation for: Fall: \$ _____ Spring: \$ _____

Have you worked on campus before? What were your responsibilities? Who was your supervisor?

Have you worked in an office before? What were your responsibilities?

Can you type? _____ WPM? _____

Do you speak another language(s)?

B= Beginner I= Intermediate A= Advance N=Native

Spanish	Reading _____	Speaking _____	Writing _____
Portuguese	Reading _____	Speaking _____	Writing _____
Other	Reading _____	Speaking _____	Writing _____

Rate your ability to use the following software:

	Not Familiar	Somewhat Proficient	Proficient	Advanced Experience
Microsoft Word				
Microsoft Excel				

How many hours a week can you work? (maximum is 20 hours) _____

List the days and hours you are available to work:
