

Sean T. Harkey

10070 Tree Haven Court San Diego, CA 92131

(858) 603-2277

sean.harkey@gmail.com

EDUCATION:

Bachelors of the Arts, University of California at Los Angeles 2007

World Arts and Cultures (Cultural Studies and Research) & Anthropology (Cultural and Social fields)

Master of Arts in Education, San Diego State University 2010

Educational Technology (Technology-based programs for K-12 and adult education)

HIGHLIGHTS OF SKILLS AND QUALIFICATIONS:

- Proven leadership and management ability
- Solid team and relationship building skills
- Creative thinker and collaborator
- Strong interpersonal and communication skills
- Problem assessment and resolution
- Excellent oral and written communications

PROFESSIONAL EXPERIENCES:

May 2008–Present

Apple Store

La Jolla, CA

Mac Specialist/Creative

- Offers customers practical and innovative solutions to fit their daily technological needs.
- Knowledge of Apple products, services, and software.
- Facilitates one-to-one training sessions for Apple customers.
- Provides a complete solution for customers product and learning needs.

August 2007-May 2008

Starbucks Coffee

Carmel Valley, CA

Shift Supervisor

Team management skills: Delegated responsibilities and managed daily shifts.

Training: Welcomed new partners to the staff and provided them with the resources and skills to succeed in a fast-paced work environment.

Cash control management: Managed cash collection, deposits, and monitored cash handling of fellow partners.

Order and inventory management: Assessed store need and trends, and facilitated orders for the store on a weekly basis.

Performed monthly coffee and cycle counts for the store.

August 2006-June 2007

University of California

Los Angeles, CA

Office of Residential Life

Resident Assistant

- Acted as a student resource for one hundred students in the residential hall community.
- Worked on a creative and involved team of thirty students, two supervisors, and one faculty in residence.
- Initiated programming to promote safe environments, foster student development, support student academics, and encourage responsible citizenship of resident students living at the University.

April 2006-September 2006

University of California

Los Angeles, CA

Orientation Program

Orientation Counselor

- Served as a student representative and welcomed new first-year and transfer students to the University of California Los Angeles.
- Offered one on one and group counseling and informational sessions regarding campus resources, programs, as well as academic planning.

October 2002 -June 2004

San Diego City Schools

San Diego, CA

Miramar Ranch Elementary School

Spanish Instructor

- Worked through high school teaching language program to introduce third and fourth grade elementary school children to Spanish language and culture.

PROFESSIONAL REFERENCES

- **Bridget Le Loup:** Resident Director UCLA Office of Residential Life (310) 206-5709
- **Irina Segade:** Educator and Instructor of Government/World Affairs (858) 414-3776
- **Wendy Temple:** Student Affairs Office UCLA Dept. World Arts & Cultures (310) 825-8537