

Consuelo Manríquez de Beltrán

Objective

SEEKING POSITION AS A PRINCIPAL

Dedicated, motivated educator with a passionate commitment to student development and achievement. Skilled in creating challenging and innovative school activities that address the diverse interests and needs of all students, teachers, and staff. Critical and reflective practitioner in addressing the needs of ethnically and linguistically diverse learners, and those from historically disadvantaged backgrounds. Values the transformation of schools that seek to produce students that will be successful in this global society. Supports teachers, staff, and administration in facilitating each student's social and intellectual growth by creating an atmosphere of mutual respect and open communication. Conducts Staff Development to improve student achievement by analyzing school site data and implementing proactive programs. Active in school governance and in the school community. Organizes conferences that focus on parent involvement.

Key Strengths:

- Curriculum Development
- Technology Skills
- ELL
- Staff Development
- Bilingual Skills
- Conference Presenter
- Conference Organizer
- Student Assessment
- Multicultural Awareness
- Data Analysis

Education

In Progress

Educational Leadership

Educational Leadership Ed. D

San Diego State University

June 2006

Administration Credential

School Leaders Licensure Assessment

Educational Testing Services

May 2002

Masters of Arts, Spanish

Latin American Literature focus

San Diego State University

May 1994

BCLAD focus in Spanish

Bilingual Single Subject Credential

San Diego State University

June 1989

Bachelor of Arts

Focus in Spanish and Latin American Literature

University of San Diego

Languages

Bilingual and Bi-literate in both Spanish and English. Understand and read French, proficient in Portuguese (Brazilian).

Computer Skills

Computer Literate (PC/MAC):

- Microsoft Office
- World Wide Web
- Inspiration
- Web Posting
- Dreamweaver
- iMovie
- iWorks
- Podcasting

**Educational
Experience**
September 2007 to
Present

Correia Middle School

San Diego, CA

Vice Principal in charge of:

- Articulation * AVID * Correia Corps * Disaster Plan * Discipline
- ELAC * Evaluations * Extended Day Reading and Math * SARC
- * Tours * Schoolwide Safety and Environment * Science * VEEP
- * Single Site Plan * Transportation

September 2006 to
June 2007

Correia Middle School

San Diego, CA

Technology Teacher

- Implemented Integrated Technology Studies Pilot
- English Language Learners Committee Chair
- English Learner Advisory Committee
- Technology Committee member
- Coordinator for Morning and Saturday School

September 2000 to
July 2006

Memorial Academy of Learning and Technology

San Diego, CA

Resource Teacher for the Title 1 and Technology Office

- Oversee the Title 1 Office, Testing Office, and the Technology Department.
- Testing Coordinator school wide assessments including: California English Language Development Test (CELDT), STAR Writing and California Standards Tests (CST), California Achievement Test (CAT/6), APRENDA, Degrees of Reading Power (DRP), and Spanish Fluency Assessment.
- Coordinate the Reading Program for Summer school 2005.
- Manage and edit the Parent and School newsletter.
- Conducted teacher and student technology trainings.
- Development of school site forms.
- Staff Development on data analysis.
- Curriculum writing for ESL classes.
- Member of Administration Leadership Team.

September 1995 to
July 2000

9th Grade Spanish Teacher Memorial Academy

San Diego, CA

- Taught Spanish for Spanish Speakers and regular Spanish.
- Department Chair.
- Curriculum Writing.

July 1993 to July
1995

7th Grade ESL and Social Studies Teacher Memorial Academy

San Diego, CA

- Taught English as a Second Language and Social Studies.

**Professional
Development,
Leadership
Positions and
Awards**

- Technology Committee Staff Development 2006-2007
- English Language Learners Committee 2006-2007
- Memorial Academy Management Team 2003-2005
- Chair for the Technology Committee 2001-2005
- Member of California Association of Bilingual Educators (CABE) 2000-present
- Member of the Chicano Park Steering Committee
- Member of the Memorial Portfolio Committee 1998-2005
- School Site Council Board member 1994-1996, 2000-2002, 2005
- California League of Middle Schools regional board member 1998-2001
- San Diego City Schools Parent Involvement Newsletter Award 2002
- San Diego Educators Association Teacher of the Year (Memorial) 1999
- California League of Middle School Teacher of the Year nominee 1998
- Triton Coordinator for Edtech 1997-2000