

FACT SHEET 2009/2010



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Norway

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International Relations Office

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ERASMUS code: N SANDVIK02

Web: www.bi.edu/exchange

STUDY PROGRAMMES IN ENGLISH

Bachelor in Business Administration (BBA) - 3 years

- Individual Bachelor courses
- Specialisation 3rd year: Finance and Marketing

Master of Science programmes (MSc) - 2 years

- MSc in Marketing
- MSc in Financial Economics
- MSc in International Marketing and Management
- MSc in Leadership and Organisational Psychology
- MSc in Business and Economics
- MSc in Political Economy
- Master in Innovation and Entrepreneurship

International Summer Programme

- Intercultural Management from a Scandinavian Perspective 7,5 ECTS (Bachelor level)
Read more: www.bi.edu/summer

COURSE OPTIONS - EXCHANGE PROGRAMME

Exchange students can choose courses from the BBA and MSc programmes. The International Summer Programme is also available to nominated exchange students from all partner institutions. To take courses from the MSc programmes students need to have a minimum of three years relevant academic background, equivalent to a Bachelor's Degree.

Workload

A full semester workload is 30 ECTS credits. Most individual courses equal 6 ECTS credits. From 2009/2010 1st year Bachelor courses will be 7,5 ECTS credits.

List of courses

Available on www.bi.edu/exchange from June/July (autumn and spring courses)

Course descriptions

www.bi.edu/studenthandbook

Course registration

A course registration form will be sent to the students by email prior to arrival

Course registration deadline Bachelor

Autumn semester: August 10
Spring semester: December 10

Course registration deadline Master

Autumn semester: August 10
Spring semester: December 10

GRADING SYSTEM

BI Norwegian School of Management uses letter grades in accordance with the international scale of the European Credit Transfer System (ECTS).

A Excellent	Outstanding performance with only minor errors
B Very Good	Above the average standard but with some errors
C Good	Generally sound work with a number of notable errors
D Satisfactory	Fair but with significant shortcomings
E Sufficient	Performance meets the minimum criteria
F Fail	Considerable further work is required

ACADEMIC CALENDAR

Autumn semester
August - December

Spring semester
January - June

Autumn semester 2009

Spring semester 2010

August 12	Introduction days	January 4	Introduction days
August 17	First day of class for Bachelor and Master	January 6	First day of class for Bachelor and Master
Medio August	Deadline for add/drop of courses	Medio January	Deadline for add/drop of courses
Mid November - December 22	Exam period	March 27 - April 5 Mid April - June 11	Easter break Exam period
December 22	Last day of semester	June 11	Last day of semester

APPLICATION PROCESS

Exchange co-ordinators can register nominated students online. An email with login information is sent to partner institutions in February. The following data is required:

- First and Family name
- Gender
- Date of birth
- Citizenship
- E-mail address
- Duration of stay: 1 or 2 semesters
- Programme:
Bachelor/Master/Double degree

Exchange students should use the online application form that is automatically sent to all students who are nominated by their home university through BI's online registration system. The following documents must be enclosed with the application. The documents must be sent either by ordinary mail or by email to the International Relations Office at BI.

- CV (Résumé)
- One passport photo
- Recent academic transcript (grade report)

Application dates

- May 1 for Autumn semester
- October 1 for Spring semester

RESIDENCE PERMIT/VISA

Nordic countries: No need for residence permit or visa to enter Norway
EU/EEA: Must apply for a residence permit after arrival in Norway
None EU/EEA countries: Must apply for residence permit/visa before entering Norway

More information concerning residence permit and visa is available on www.bi.edu/exchange.

HEALTH INSURANCE

Exchange students are required to take out health insurance from their home country covering medical repatriation for the full semester. Read more: www.bi.edu/exchange

HOUSING

BI Norwegian School of Management guarantees new international students in finding housing in student dormitories. Rent is between NOK 2.500 and 4.000 per month. More information about housing is available on www.bi.edu/housing.

ESTIMATED LIVING EXPENCES

Estimated living expenses are approximately NOK 10.000 per month, including rent, food, books and travels. However this can vary according to individual needs.

PICK-UP SERVICE

The International Relations Office offers pick-up service from the Oslo sentral railway station for exchange students arriving in the days prior to the introduction days.

INTRODUCTION PROGRAMME

A mandatory introduction programme takes place at the beginning of each semester and is organized in cooperation with the International Students Association (INSA).

- Welcome & practical information
- Relevant course information
- Advice on how to get residence permit
- Social events
- Intercultural workshop
- Sightseeing
- Museum tours and more

The intercultural workshop introduces students to Norwegian culture, student life and how to understand and communicate with students from other cultures.

NORWEGIAN LANGUAGE COURSE

Norwegian language classes are available through BI Norwegian School of Management. The courses are non-credit and the course fee is approximately NOK 1 500.

FACILITIES

State of the art library services, quality computer facilities, campus cafeteria, bookstore, international student organizations, student health services, fitness centre at student prices, student sport clubs, and Student Service Centre.

INTERNATIONAL RELATIONS OFFICE CONTACT INFORMATION

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