

ECTS-Information Package

Academic Year 2010/2011

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Published by: **Frankfurt School of Finance & Management**

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Period:

Academic year 2010/2011
October 2010

I. Information about the Frankfurt School of Finance & Management

1.1 Contacting the Frankfurt School

<p>Name and address</p>	<p>Frankfurt School of Finance & Management</p> <p>Sonnemannstraße 9-11 60314 Frankfurt Germany</p> <p>Website: www.frankfurt-school.de</p>
<p>International Office</p>	<p>Ms. Ruth Herberich Responsibility: Relations to International Organizations, e.g. DAAD, Researcher & Staff Exchange Availability: Monday – Friday 9.00am – 5.00pm Phone: +49 69 154008-738; Fax: +49 69 154008-4738 Email: r.herberich@fs.de</p> <p>Dr. Christina Heiss Responsibility: Relations to Partner Universities, Programme Development Availability: Monday – Friday 9.00am – 5.00pm Phone: +49 69 154008-315; Fax: +49 69 154008-4315 Email: c.heiss@fs.de</p> <p>Ms. Kathrin Haerdle Responsibility: Incoming Students Availability: Monday – Friday 9.00am – 5.00pm Phone: +49 69 154008-325; Fax: +49 69 154008-4325 Email: k.haerdle@fs.de</p> <p>Ms. Edda von Sommerfeld Responsibility: Outgoing Students Availability: Monday – Friday 9.00am – 2.00pm Phone: +49 69 154008-160; Fax: +49 69 154008-4160 Email: e.sommerfeld@fs.de</p>
<p>ECTS Coordinator</p>	<p>Mr. Volker Steimle Phone: +49 69 15 40 08–726 Fax: +49 69 154008-4726 Email: v.steimle@fs.de</p>

How to find us

Frankfurt School of Finance & Management

Sonnemannstraße 9 – 11
60314 Frankfurt am Main
Germany

Phone: +49 69 15 40 08-0

Fax: +49 69 15 40 08-728

www.frankfurt-school.de



FS is easily to get to by public transport, so we strongly advise you to use it:
S-Bahn-Station Ostendstraße (Exit Ostendstraße), Line S1, S2, S3, S4, S5, S6, S8 and S9.

Travelling by car:

From the North/West:

BAB A5 to Nordwestkreuz, (from Wiesbaden BAB A66) BAB A66 exit Miquelallee, (Direction Großmarkthalle) via Nibelungen Allee, Habsburger Allee, Henschelstraße, Ostbahnhof, to Sonnemannstraße.

From the South:

BAB A3 exit Frankfurt South, via Kennedy-Allee, Stresemannallee, after Friedensbrücke turn right immediately onto Untermainkai, Schöne Aussicht, Oskar-von-Miller-Straße, Sonnemannstraße.

From the East:

BAB A3 to Offenbacher Kreuz, BAB 661 direction Frankfurt, exit Offenbach Kaiserlei, (towards Sachsenhausen) along Strahlenberger Str./Deutschherrnufer, Gerbermühlstraße, Wasserweg via Flößerbrücke, Oskar-von-Miller-Straße, Sonnemannstraße.

1.2 Frankfurt School's Mission, Values and Vision

Mission

We are an integral part of the Business & Finance community.

Our role is to advance and disseminate successful and responsible national and international business practices through education, training, research, and advisory services.

We support our national and international stakeholders to meet successfully the dynamically changing challenges they face. With our development and growth we meet societies' increasing demand for responsible finance and management education, all driven by relevant research and service excellence.

FS enables the graduates of all its programmes to become proficient in using, applying and further developing finance and management concepts and tools by balancing theory and practice and they acquire the necessary knowledge and competencies to become future managers.

Values

Partnering - We are trusted partners of our students and clients.

Leading the way – We are reliable, customer-oriented, up-to-date and forward-looking.

Excellence in Teaching and Scholarship – We understand education as a market. Success in the markets results from excellent quality in teaching and infrastructure as well as a good reputation through research.

Integrating – We work together as partners, with a common goal and a high esteem for each other's work.

Entrepreneurial spirit – We are willing to take risks to position ourselves in innovative segments within teaching, research and advisory. We enable our employees to work creatively by providing the necessary freedom.

Vision

We are a top-tier research-based Business School in Germany with an international orientation.

Our know-how in education, research and related advisory services sets the standards. Our performance and passion drive the success of our students, clients and organizations. Faculty, staff, students, and clients of Frankfurt School form a dedicated community of teaching, learning and research where openness, respect and responsibility are core values.

Our programmes, research and platform activities - delivered globally - will establish the school as one of the main think tanks in business science and related issues.

Our school is living proof that general management principles are applicable also for not-for-profit organizations including universities. We not only teach these general management principles, we live them.

1.3 Directory

President's Office:

Prof Dr. Udo Steffens, President

Phone: +49 69 154 008 136

Email: u.steffens@fs.de

Vice-President of Teaching's Office:

**Prof Dr. Michael H. Grote,
Vice-President of Teaching**

Phone: +49 69 154 008 326

Email: m.grote@fs.de

Office: Karin Otto

Phone: +49 69 154 008 135

Email: k.otto@fs.de

Office: Sandra Deglmann

Phone: +49 69 154 008 716

Email: sandra.deglmann@fs.de

Professor	Phone-No.	Office
Bannier, Christina Prof.	755	B215
Barthel, Erich Prof.	207	B138
Brandmüller, Stefan Prof.	720	B214
Cremers, Heinz Prof.	213	136
Faust, Martin Prof.	742	B129
Feess, Eberhard Prof.	398	B216
Georgi, Dominik Prof.	766	B135
Goeken, Matthias Prof.	746	B130
Grote, Michael H. Prof.	326	B213
Halfmeier, Axel Prof.	767	117
Heidorn, Thomas Prof.	721	135
Herrmann-Pillath, Carsten, Prof	775	144
Hölscher, Luise Prof.	731	B136
Kliemt, Hartmut Prof.	749	142
Lahno, Bernd Prof.	748	143
Löchel, Horst Prof.		Shanghai
Moormann, Jürgen Prof.	724	B115
Roßbach, Peter Prof.	739	133
Schalast, Christoph Prof.	709	117
Schmidt, Paul Günther Prof.	703	B239
Schmidt, Wolfgang Prof.	707	131
Sibbel, Rainer Prof.	740	140
Stotz, Olaf Prof.	769	B134
Strohhecker, Jürgen Prof.	110	B137
Tompkins, Robert G. Prof.	718	128
Wagner, Hermann Prof. Dr.	712	B129
Walther, Ursula Prof.	768	127
Winkler, Adalbert Prof	775	138
Wystup, Uwe Prof	719	129
Secretary		
Biemer, Marie-Noelle	734	130
Deglmann, Sandra	716	122
Konopnicka, Małgorzata	770	B238
Marschner Kempcke, Ina	727	B139
Pförtner, Friederike	758	123

1.4 Research Centers

Frankfurt School of Finance & Management is a specialist institute of higher education with university status. The school's long-term research activities are focused at six research centres.

Each centre has its own clearly defined area of specialisation and conducts an ongoing expert exchange with representatives of experts from other universities, the financial community and journalists. In their projects, the researchers at the Frankfurt School study current issues in the economy and provide well-founded approaches for the resolution of these issues.

On the following pages you can learn more about current research projects at the various centres, download a range of publications and contact our researchers.

Centre for Development Finance	<ul style="list-style-type: none"> ▪ Centre for Development Finance
Centre for Financial Economics	<ul style="list-style-type: none"> ▪ Brown Bag Seminar ▪ Centre for Financial Economics ▪ Congoese-German Centre for Microfinance ▪ Frax ▪ Frankfurt Institute for Private Equity and M&A ▪ German Centre of Banking and Finance ▪ Sino-German School of Governance
Centre for Practical Quantitative Finance	<ul style="list-style-type: none"> ▪ Centre for Practical Quantitative Finance
East-West Centre of Business Studies and Cultural Science	<ul style="list-style-type: none"> ▪ East-West Centre of Business Studies and Cultural Science
Institute for International Health Management	<ul style="list-style-type: none"> ▪ Institute for International Health Management
Management Research Centre	<ul style="list-style-type: none"> ▪ Management Research Centre ▪ IT-Governance-Practice-Network ▪ ProcessLab

1.5 Academic calendar

Summer Semester 2011

Start of semester: 07.03.2011

End of lectures: 24.06.2011

Holidays:

Easter: 22. – 25.04.2011

May Day: 01.05.2011

Ascension Day: 02.06.2011

Whit Monday: 13.06.2011

Corpus Christi Day: 23.06.2011

Examination dates:

B.Sc. Exams: 25.06. – 02.07.2011

Winter semester 2010/11

Start of semester: 20.09.2010

End of lectures: 28.01.2011

Holidays:

Day of German Unity: 03.10.2010

Christmas vacation: 22.12.2010 – 02.01.2011

Examination dates:

B.Sc. Exams: 29.01. – 05.02.2011

1.6 Admission requirements and student fees

1.6.1 General requirements for the B.Sc. Programme

The first admission requirement for all German students who intend to study in our Bachelor programmes is the "Hochschulreife", a general university entrance qualification. For some programmes, students also need a part-time position at a bank or another financial organisation (BIS Programme) or a trainee position for a bank apprenticeship (AIS). Suitable applicants are selected in an Assessment Centre.

A matriculation fee of € 80 is due at enrolment. The student fee for **Bachelors programmes** is € 5,290 per semester for students who are not supported by one of FS's co-operative enterprises. A student ID pass, which doubles as an RMV ticket and entitles students to use all public transport in the Frankfurt and Rhine-Main area for the entire semester, costs around € 150 and is compulsory for all FS students.

As lectures and teaching at FS are conducted in German and English, it is necessary for foreign students to have a very good command of those languages, for German B2 level, for English TOFEL 80 iBT or equivalent.

1.6.2 Admission requirements for international students to the B.Sc. Programme

Foreign guest students who would like to enrol at FS should also have studied for at least two years on a business or economics programme, preferably with an emphasis on banking or finance. In order to apply for admission to courses at FS, the following documents are to be submitted:

- curriculum vitae
- secondary school diploma / certificate
- certificate and transcript of studies to-date
- certificate of language proficiency B2-level

For applications to the ERASMUS Programme, the following are also required:

- ECTS Student Application Form
- ECTS Learning Agreement

For foreign students on the ERASMUS-Exchange Programme, the student fee and matriculation charge are waived.

1.6.3 Admission requirements for the Master of Science Programmes

The prerequisites for admission to the **Master of Science** programme are:

- a first academic degree
- TOEFL of 80 points (iBT) or equivalent
- a high level of commitment to study the demanding programmes.

In addition, applicants should be able to demonstrate that they have a basic knowledge of economics, either from relevant studies or from professional experience. The student fee for this programme is €28,000 for four semesters.

1.6.4 Admission requirements for the Master of Quantitative Finance Programme

- a first academic degree in a quantitative field
- TOEFL of 80 points (iBT) or equivalent

The tuition fee for this programme is € 28,000 for four semesters.

1.6.5 Admission requirements for the MBA – International Hospital Management

The prerequisites are:

- a first academic degree
- at least three to five years' professional postgraduate experience
- fluency in written and spoken English (proven through TOEFL)

The tuition fee for this programme is € 28,000 including course materials, but excluding travel and accommodation expenses.

1.7 Grading scale and ECTS grades

FS grading scale can be converted into ECTS grades using the following table.

% Performance	ECTS Grades	Evaluation
over 90 %	A	Excellent
80 % - 90 %	B	Very Good
65 % - 80 %	C	Good
60 % - 65 %	D	Satisfactory
50% - 60 %	E	Sufficient
under - 50 %	F	Failed

1.8 Ways to obtain credits

Guest students who stay at FS for an entire year can take part in the written exams which are sat at the end of each semester. Written exams in individual subjects are also offered at the end of the winter term. Credits are frequently given for course-related seminar papers. In exceptional cases, performance can be assessed in an oral exam.

In the case of foreign students who intend to work towards a degree at FS, the Examination Board decides which credits already obtained at the foreign university can be recognised or accepted.

FS will organise courses for guest students in consultation with their home universities.

II. Practical information

Useful information about study opportunities and life in Germany is provided for foreign students by the German Academic Exchange Service (DAAD) on its website: www.daad.de

2.1 The city of Frankfurt and the Rhine-Main Region

Frankfurt (www.frankfurt.de or www.frankfurt-online.de)

Since the Middle Ages, the former free imperial city located on the Main which was the crossroads of European trade routes and the coronation site of German emperors for centuries, has developed into one of the most important commercial and financial centres in Europe. Frankfurt is located in Hessen (www.hessen.de), the fifth largest state in Germany with a population of 6 million and covering an area of 21,000 square kilometres. Frankfurt has approximately 650,000 inhabitants and 300,000 commuters and is the service and industrial centre of the state.

As an international financial centre with over 400 banks and home to the European Central Bank, the stock exchange and the Federal Bank, Frankfurt is Germany's economic hub. Frankfurt Airport (www.frankfurt-airport.de) is one of Europe's busiest airports, with the highest freight volume at 1.5 million tons and the second-largest number of passengers (45 million).

Frankfurt Fair (www.messefrankfurt.com) has a tradition stretching back 750 years as a flourishing commercial centre, with millions of visitors coming to several fairs of international importance (Book Fair, International Automobile Exhibition, etc.).

The city itself, with its many museums and galleries, historical sights, theatres, concert halls, cabarets and cinemas, offers remarkable cultural and leisure activities (www.frankfurt.de). There are various sporting opportunities ranging from American football and rowing in numerous clubs to indoor and outdoor facilities for ice sports and swimming.

The Taunus recreational area and other Hessian hill regions are located close to Frankfurt (www.uvf.de, Umlandverband Frankfurt). Frankfurt is part of the RMV, the Rhine-Main Transport Association (www.rmv.de). Metropolitan Frankfurt as well as the entire Rhine-Main area can be reached by public transport. The RMV network extends from Darmstadt in the south to the university city of Marburg in the north of Hesse, from the state capitals of Mainz and Wiesbaden in the west to the industrial city of Hanau in the east. FS students receive a semester ticket for € 144 (February 2009) which enables them to use all public transport in the RMV area for an entire term.

Here are some more links for leisure activities:

www.Rhein-Main.Net

www.strandgut.de

www.liga6000.de

www.bbf-frankfurt.de

www.kleinmarkthalle.de

www.stadt-frankfurt.de/amka

www.ddb.de

www.frankfurt-tourismus.de

www.eintracht.de

www.frankfurt-galaxy.eu

Cinemas and theatres:

www.alteoper.de

www.schauspielfrankfurt.de

www.oper-frankfurt.de

www.theaterhaus-frankfurt.de

www.dastat.de

www.diedramatischebuehne.de

www.itf-frankfurt.de (international theatre)

www.english-theatre.org

www.cinestar.de

www.kinopolis.de

www.cinemaxx.de

www.mousonturm.de

2.2 Immigration, residence and employment regulations for foreign students in the Federal Republic of Germany

(www.frankfurt.de/)
(www.DAAD.de)

Before planning to study in Germany, potential students from non-European Union countries should enquire about current formalities at the German Embassy in their home countries or at the German Foreign Office. Before departure an application must be filed there (mandatory), covering the following points in precise detail: the reason for residence, funding, accommodation and financial support during the period of study.

Students must register at the City of Frankfurt Residency Office. Foreign students must be able to prove that they can finance their stay in Germany by themselves or with parental support.

Employment regulations for non-European students allow for a full-time job of 90 days per year or half-day employment for 180 days per year. Knowledge of German is one of the qualifications for an internship or part-time-job. The salary for a part-time-job is on average around € 600. The FS career centre supports international students, but we cannot guarantee a part-time job.

For stays longer than 3 months, all foreigners need a residence permit which must be applied for at the Office for Foreign Citizens.

Forms are available from Ms Haerdle (k.haerdle@fs.de) who can also offer assistance in completing them.

2.3 Cost of living

The cost of living in Frankfurt is on average comparable to that in other European cities (about € 1,000). The same applies to rental prices. They are considerably higher than those in rural areas, however. A furnished room costs between € 250 and € 450, depending on your requirements.

Many private and public facilities and institutions (e.g. opera, theatre, concerts, cinemas, public swimming pools) offer concessionary student rates upon presentation of student passes. A number of shops selling books, software and stationery and providing copying services also offer students special discounts. Enquire at the cash desk or box office prior to making your purchases or reservations.

Very favourable student subscription rates are offered for newspapers and special magazines. The price may be as much as 30-50% lower than the normal sales price. Order forms for student subscriptions can be obtained from the FS library.

Students studying in the ERASMUS Programme or on a scholarship can apply for a "Frankfurt Pass" at the social security office (Eschersheimer Landstr.). They need proof of residence, 1 passport photo and their FS student card. The Frankfurt Pass allows them to take advantage of offers and various privileges.

2.4 Accommodation

Frankfurt School has three boarding houses for international students. For detailed information please refer to the Frankfurt School website at: http://www.frankfurt-school.de/content/en/international_office/international_office_incoming/non_degree_seeking/arrival_before/accommodation.html.

2.4.1. Temporary accommodation

Youth Hostel / Youth Guest House

Deutschherrenufer 12
60594 Frankfurt
Phone: +49 69 6100150

Frankfurt Office for Accommodation Sharing (Homecompany Mitwohnzentrale)

Bergerstr.27
60316 Frankfurt
Phone: +49 69 19 445 & +49 69 2578790
Mon - Fri 9-13 and 14-18, Sat 10-14
www.frankfurt.homecompany.de

City Office for Accommodation Sharing (City Mitwohnzentrale)

Hansaallee2
60322 Frankfurt
Phone: +49 69 299050
Mon - Fri 9-13 and 14-18
www.city-mitwohnzentrale.de

City Office for Accommodation Sharing (Mitwohnzentrale Mainhattan)

Fürstenbergerstr. 145
60322 Frankfurt
Phone: +49 69 5975561
www.mitwohnzentrale-mainhattan.de

2.4.2 Newspaper, advertisements and the internet

Daily newspapers have large sections advertising flats available for rent:

Daily newspapers: advertisement section of the Frankfurter Rundschau. On Wednesday and Friday afternoon: "FR am Abend", available on Friday at 2 p.m. and in Saturday editions: www.fr-aktuell.de

Advertisement magazines: Das Inserat, available Monday, Wednesday and Friday. Online edition: www.das-inserat.de

More information on accommodation can be found at:
www.uni-frankfurt.de/studium/frankfurt/wohnen/index.html
www.frankfurt-online.de/

2.5 Insurance (health, accident, etc.)

Students are required to have health insurance. Students from EU countries can keep the insurance policies issued in their home countries, but must apply for an EG form from their insurance companies.

To cover financial risks incurred through liability (e.g. accidents), we recommend students take out a liability insurance policy (€ 28 to € 58).

2.6 Facilities at FS

In the summer semester of 2001, FS moved to a new university and office building in the eastern part of Frankfurt.

With the new wing it has 37 seminar and lecture rooms equipped with state-of-the-art technology. To work online on assignments or to do research for seminar papers, students can access the university's computer network from the two computer rooms, the library and a number of work areas.

The Library of the Frankfurt School of Finance & Management is an academic special library which contains basic and further readings in the fields of Economics, Management, Finance, Law, Health Management and Philosophy. For Students and staff the library is a lending library, accessible around the clock, whereas "external" customers can use it as a reference library when library staff is present, normally Mondays to Fridays from 9:00 a.m. to 5:00 p.m. To make sure that there will be librarians at the time you want to visit the library, please make an appointment.

The library stock is about 33.000 media, 22.000 of that are monographs. The library is holding 180 subscriptions to German and international newspapers and journals. Additionally, Journals and (economic) data are accessible online in several leading databases which have been licensed, for example: Business Source Premier (EBSCO), Business School Edition (Elsevier), Wiso Wirtschaftswissenschaften, Management Xtra (Emerald), Beck-Online, Amadeus und BankScope (Bureau van Dijk), etc.

Students and staff can access the library's online catalogue and the databases in the Intranet of Frankfurt School of Finance & Management which is protected by an individual user account number. "External" users have access in the rooms of the library on campus.

2.7 Student Council

The **Student Council** is the official representative body of students at FS. It is made up of the speakers and vice-speakers of study groups, as well as representatives of the foreign guest students. Each Council member has an equal vote. The Student Council selects members with full voting rights for the various committees at FS.

One of the Student Council's goals is to improve the communication between students, professors and Administration. To this end, a regular session is held with Administration for making suggestions, criticism and, of course, giving praise.

In return, the Student Council receives important information and suggestions to pass on to students.

The Student Council is also involved in counselling guest students at FS. It organises regular meetings and activities, such as excursions to other German cities. The Student

Council also plans FS festivities. The most popular are the “Hello for Beginners” party and the post-exam celebration at the end of the semester.

FS-Alumni e.V. (<http://www.hfb-alumni.de>)

The goal is to promote contact and an exchange of experience between graduates, students and the faculty at FS, as well as for teaching and research. Graduates especially should have the possibility of contacting FS and former fellow students after completing their studies.

III. Overview of Programmes

Doktorandenprogramm (zum Dr. rer. pol.)				
Master of -	Master of	Master of	Master of	MBA
Specialist subjects: <ul style="list-style-type: none"> ▪ Capital markets ▪ Bank Management ▪ Accounting & Taxation ▪ Development Finance 	<ul style="list-style-type: none"> ▪ International Business 	<ul style="list-style-type: none"> ▪ Quantitative Finance 	<ul style="list-style-type: none"> ▪ Mergers & Acquisitions ▪ International Business & Tax Law 	<ul style="list-style-type: none"> ▪ International Hospital & Healthcare Management ▪ Finance
Specialist and ...		Executive Master Programmes		
Bachelor of Science		Bachelor of Science		
<ul style="list-style-type: none"> ▪ Business Administration ▪ Business Information Management ▪ Management Philosophy & Economics ▪ International Business Administration ▪ Business Administration, with KPMG 		<ul style="list-style-type: none"> ▪ Management in Financial Markets (blended-learning course) 		

Courses / Modules taught in English (Bachelor Programme)

		Finance Modules (6 cr. each)			International Modules (12 cr. each)		
		Foundations of Finance in Summer- and Winterterm For international students only			International and European Law	Intercultural Management and Ethics	International Economics
Summerterm	Risk & Return Management	Financial Markets	Retail Banking	European Law I International Law I	Intercultural Communi- cation Intercultural Management I	Exchange Rate Theory and Monetary Policy International Trade and Investments	
Winterterm	Public Finance and Economics	Corporate Banking	Private Banking	European Law II International Law II	Intercultural Management II Ethics in Global Business	Economic Integration International Financial Markets	

The description of each specific course can be found in the brochure "Courses taught in English".