

Assessment Committee

May 10, 2011

Minutes

Present: John Anderson, George Easton, Dave Ely, Heather Honea, Kathy Krentler, Lois Olson, Amy Randel, Nik Varaiya

1. Assessment Day Follow Up

The committee discussed reactions and feedback received pertaining to CBA Assessment Day. It was agreed that reaction was positive and that the day represented good progress in increasing faculty knowledge regarding many aspects of assurance of learning. The issue of whether the effort should become an annual event was considered. Since Assessment Day 2011 was supported by a graduate fee grant that provided for the stipends paid to faculty, the committee discussed whether future Assessment Days, supported by only the CBA assessment budget, would be as well received. The CBA assessment budget would allow for support of food and venue expenses but not faculty stipends. The committee agreed to consider this issue further early in the fall. Since the sessions highlighting best practices and hands on help (for e.g. the rubric session) appeared to be very well received this year, the committee discussed the idea of offering a series of short workshops throughout the year focused on various issues associated with teaching and learning. It was suggested that this series could possibly be included as a subset of the current Friday research seminars series. Krentler agreed to speak to Mehdi Salehizadeh, Friday Research Seminar coordinator, about this idea.

2. Annual Reports

Most annual assessment reports have been submitted. The remainder should be submitted by the end of this week. Reports will be posted on the CBA Assessment website.

3. WEAVE Online

Krentler reminded the committee that the university expects to adopt a software package called WEAVE Online that will be used for the submission of future annual assessment reports. The software should be available sometime during the summer and 2011 reports will need to be transferred to the system no later than September 30th.

4. Policy File

The committee engaged in a detailed discussion of proposed policy file revisions as they pertain to the Assessment Committee, the accomplishment of assessment across the college, and the role of program curriculum committees in the assessment of their programs. After significant consideration the committee concluded that it was not a good idea to separate the curriculum and assessment functions, assigning each to different committees. The two functions need to be tightly related and this is likely to be most effective when they are completed in the same committee. The assessment committee suggested that if both functions were too much for a

single committee that better support needs to be provided to that committee. It was further agreed that a change to the current structure relatively close to AACSB Maintenance of Accreditation was a risky move. Honea agreed to draft comments covering the policy file discussion and send them to Alex DeNoble, Steering Committee chair, on behalf of the Assessment Committee.

The meeting adjourned at 5:40 p.m.

This was the last Assessment Committee meeting of the 2010-2011 academic year.