

SDSU Special Topics Course Proposal

(Regular University)

College Control No.

University Control No.

Selected Studies or Topics, Workshop courses and Experimental Topics (296, 496, 596, 696, Latin American Studies 580, Psychology Doctoral Program 796, 886) and **General Studies Courses**.

Note: For all courses **NOT** offered previously, page 2 of this form must be completed.
For all courses previously offered, only page 1 needs to be completed with questions 2, 3, 4, & 14 updated.

1. DEPARTMENT _____ TELEPHONE _____ 2. DATE _____
3. Fall _____ (i.e. 2002) Spring _____ Summer _____

4. APPROVALS: If proposed course is approved, sign and date in the space below and forward to the next authority.

Department Chair		Date	
College Curriculum Comm.		Date	
College Dean		Date	
Academic Affairs Review		Date	
Undergrad. Topics Comm.		Date	
Graduate Topics Comm.		Date	

5. DEPARTMENT ABBREV. _____ 6. PROPOSED COURSE NO. _____ 7. UNITS _____

8. TITLE _____

9. GRADING:

10.

11. COURSE PREREQUISITES AND DESCRIPTION.

Hours: _____

*Prerequisites: _____

Description: *(Limit to 40 words.)* _____

***Justification for lack of prerequisites for 496, 596, and 696, Latin American Studies 580, and Psychology Doctoral Program 886 courses should be provided.**

12. MODE OF INSTRUCTION:	Units	Staffing Formula	Activity	Units	Staffing Formula
Lecture		C- _____	Activity		C- _____
Laboratory		C- _____	Supervision		S- _____
Seminar		C- _____			

13. Predicted enrollment per section _____ No. of sections to be offered _____

14. Has this course been offered in a previous semester (i.e., with same course number, title, units, prerequisites, and description?)

If "yes," which semester and year? _____

15. Will you submit a proposal for a permanent course for inclusion in the SDSU catalog?

If "Yes," when? _____

16a. STUDENT LEARNING OUTCOMES: List the three most important competencies or capabilities students will develop as a result of this course.

16b. COURSE OUTLINE. List topics to be covered or learning activities and approximate time devoted to each.

17. For whom is the course designed, i.e., majors, minors, non-majors, teachers, etc.? Please explain.

18. When will course be taught (i.e., weekend course -- Friday and Saturday; 15 weeks; 7 weeks; etc.)?

19. For 300-numbered courses or above, describe the required writing component of this course (if no writing component is required, please state justification).

20. List the anticipated textual materials and relevant references (include publication date and publisher).

21. GRADING STANDARDS. Describe grading standards and weights assigned to various coursework components as percentages of the student's final grade.

22. SPECIAL REQUIREMENTS.

A. For 500-numbered courses, specify any special requirements for graduate students.

B. For 500-numbered courses, if grading standards and weights are identical for graduate and undergraduate students, please justify.

23. Is course being proposed for Distance Education? If "Yes," attach responses to DE questions.

24. Is course being proposed for Gen. Education? If "Yes," what area?

If course is not approved for General Education, do you still want it to be considered as a Special Topics course?