[MS-0348.039.009.001]

COUNTY OF SAN DIEGO

CHIEF ADMINISTRATIVE OFFICE

AGENDA ITEM

BOARD OF SUPERVISORS
BRIAN P. BILBRAY FIRST DISTRICT
GEORGE F. BAILEY SECOND DISTRICT
SUSAN GOLDING THIRD DISTRICT
LEON L. WILLIAMS FOURTH DISTRICT
JOHN MACDONALD FIFTH DISTRICT

DATE: February 19, 1991

TO: Board of Supervisors

SUBJECT: Appropriation of SB668 Revenues to the Major Maintenance and Capital Improvement Programs

SUMMARY:

REFERENCE
The SB668 Advisory Committee approved the appropriations for six projects in the Major Maintenance and Capital Improvement Programs.

RECOMMENDATION
CHIEF ADMINISTRATIVE OFFICER:

1. Waive Board Policy A-91 Allocation/Use of Mid-Year Department Savings.
2. Establish appropriations amounting to $313,000 in the Major Maintenance Program, organization 5592, for projects: MB9502, San Diego County Courthouse Computer Room Remodel; MB1796, South Bay Regional Center Electrical Wiring for Workstations; MB1797, El Cajon Regional Center Officers' Waiting Room; MB1795, Vista Regional Center Boiler Repairs and Modifications; MB0717, Vista Regional Center Emergency Generator Repairs; based on available SB668 revenue. (4 votes)
3. Establish appropriations of $15,000 in the Criminal Justice Construction Fund, organization 5492, for project KK1310, El Cajon Municipal Court Expansion of Judges Work Area, in the amount of $15,000, based on available SB668 revenue. (4 votes)

ADVISORY STATEMENT

At the January 31, 1991 meeting of the Public Works Advisory Board members reviewed the recommendations in the Board Letter. Their recommendation is attached.

FISCAL IMPACT

The funding source is SB668, County Courthouse Temporary Construction Fund. If approved, this request will result in $328,000 current year cost, no annual cost and will require no additional staff years.

ON MOTION of Supervisor Williams, seconded by Supervisor Bailey, the Board of Supervisors takes action as recommended, by following vote:
AYES: Bilbray, Bailey, Golding, Williams, MacDonald

THOMAS J. PASTUSZKA
Acting Clerk of the Board of Supervisors

By Lawanda Bond
Deputy

FEB 19 1991 No. 13

SUBJECT: Appropriation of SB668 Revenues to the Major Maintenance Program

BACKGROUND

This action provides for the appropriation of $328,000 from overrealized SB668, County Courthouse Temporary Construction Funds, for six projects. The SB668 Advisory Committee has recommended the funding of these projects.

1. San Diego Municipal Court Computer Room Remodel, MB9502
This request will augment this project by $38,000. On 11/20/90 (#13) your Board approved the contract documents and authorized advertisement for bids for this project. The scope of work is to expand the computer room, and install a halon fire detection-suppression system and an uninterruptable power supply. The work was estimated at $110,000 but the bids received were for $140,411, $148,986 and $243,000. A review of the bids and the work involved indicates that the bids came in higher than anticipated because of the asbestos abatement and the lower than anticipated load capacity for the existing emergency generator. These additional conditions have raised the project costs. Rebidding this project is not expected to produce lower bids. Therefore, the low bid received is considered fair and reasonable.

2. South Bay Municipal Court Rewiring of Work Stations, MB1796
This request will appropriate $15,000 to rewire the South Bay Municipal Court Westinghouse work stations. The current wiring is inappropriate to handle the existing electrical loads from the equipment. The improved wiring is expected to resolve this problem.

3. El Cajon Municipal Court Expansion of Judges' Work Area, KK1310
This project will allow for the expansion of the judges' bench and clerk's work area in ten courtrooms. The estimated cost is $15,000.

4. El Cajon Municipal Court Officers' Waiting Room, MB1797
This project will construct an officers' waiting room from an existing alcove at the El Cajon Regional Center. The estimated cost is $10,000.

FEB 19 1991 13

SUBJECT: Appropriation of SB668 Revenues to the Major Maintenance Program

5. Vista Regional Center Modifications to Boilers, MB1795
This project will provide necessary repairs and modifications to the boilers of the Vista Regional Center. These boilers have a history of tube and tube sheet cracking. An engineering consultant has recommended modifications for the equipment which are expected to resolve the thermal shaking problems. The work is expected to cost $50,000.

6. Vista Regional Center Emergency Generator Repairs, MB0717
This project will replace the emergency generator at the Vista Regional Center that was damaged by fire. The total cost for replacing this equipment is estimated at $230,000. This action will appropriate $200,000 to this project. The major cost activities for this project include: the removal of asbestos insulation; electrical consultant services; removal, rebuilding and installation of a 1,000 KVA generator; rental of a 1,000 KVA generator; and replacement of the control panel and circuit breaker.

Respectfully submitted,

NORMAN W. HICKEY
Chief Administrative Officer

ABV5.AG

FEB 1 0 1001 13

BOARD OF SUPERVISORS
AGENDA ITEM
INFORMATION SHEET

SUBJECT: Appropriation of SB668 Revenue to the Major Maintenance Program

SUPV. DIST.: All

COUNTY COUNSEL APPROVAL: Form and Legality ( ) Yes (X) N/A
( ) Standard Form ( ) Ordinance ( ) Resolution

AUDITOR APPROVAL: ( ) N/A (X) Yes 4 VOTES: (X) Yes ( ) No

FINANCIAL MANAGEMENT REVIEW: (X) Yes ( ) No

CONTRACT REVIEW PANEL: ( ) Approved _____ (X) N/A

CONTRACT NUMBER(S): N/A

PREVIOUS RELEVANT BOARD ACTION:

BOARD POLICIES APPLICABLE:
A-91 Allocation of Mid-Year Department Savings; B-56 County Courthouse Construction Fund.

CITIZEN COMMITTEE STATEMENT: The Public Works Advisory Board reviewed this proposal at their meeting of January 31, 1991. Their recommendation is attached.

CONCURRENCE(S):

CONTACT PERSON: Hildo Hernandez 750/694-2500 (0366)

ORIGINATING DEPARTMENT: General Services

Jane Huston
DEPARTMENT AUTHORIZED REPRESENTATIVE

February 19, 1991
MEETING DATE

FEB 19 1991 13

BOARD OF SUPERVISORS
AGENDA ITEM
INFORMATION SHEET

Citizen Committee Statement - Attachment

At the January 31, 1991 meeting of the Public Works Advisory Board, members reviewed the recommendations in the Board Letter for the Appropriation of SB668 Revenues to the Major Maintenance Program. The following recommendation was unanimously passed by the Public Works Advisory Board:

To respectfully ask the County Board of Supervisors to look at the absolute necessity of items 2,3, and 4 during this time of recession and budget crisis especially where products such as credenzas are pre-manufactured at a lesser cost. Just because other County areas are done a certain way or simple aesthetics may be more desirable doesn't mean the County has to compound a spending situation. If the County is suffering budget constraints, they should direct the CAO to communicate the absolute necessity to pare back and compromise cosmetic standards to actual cost effective necessity despite the revenue resources of an individual Department.

Response to Citizen Advisory Statement

The projects identified with items 2,3, and 4 are requests submitted by the South Bay and El Cajon Municipal Courts. They are intended to fulfill programmatic needs and are expected to produce operations that are more efficient. All items in this Board letter were approved by the SB668 Advisory Committee and there are no net County costs associated with these requests.

FEB 19 1991 13

FISCAL IMPACT STATEMENT

Level of Mandate for the Program/Service Level is:

- [ ] Mandated/Mandated
- [ ] Discretionary/Mandated
- [ ] Mandated/Discretionary
- [x] Discretionary/Discretionary

Property Management — Department
Major Maintenance — Program

Budget Page No. 55C

Appropriation of SB668 Revenue to the Major Maintenance Program — Proposal

Level of Mandate for this Proposal/Service Level is:

- [ ] Mandated/Mandated
- [ ] Discretionary/Mandated
- [ ] Mandated/Discretionary
- [x] Discretionary/Discretionary

	(a) Budgeted Amount For Proposal	(b) Proposed Change in Budgeted Amount	(c) Proposed Revised Current Year Budget. (a+b)	FUTURE YEAR ESTIMATED BUDGET OF PROPOSAL IF ADOPTED (d) 1st Subsequent Year	(e) 2nd Subsequent Year
Direct Cost	$ 139,411	$ 313,000	$ 452,411	$ -0-	$ -0-
Revenue	139,411	313,000	452,411	-0-	-0-
NET GENERAL FUND COST	$	$	$	$	$
Staff Years					

Sources of Revenue for Proposed Change and Subsequent Years:

SB668	$	$	$
	$	$	$

Support/Other Department Impacts: (Attach additional sheets as required)

See attachment.

Remarks: (Attach additional sheets as required)

LB#6 - 0020-7.FIS

FEB 19 1991 13

FISCAL IMPACT STATEMENT

Capital
Department

Criminal Justice Fund
Program

Budget Page No. 52A

El Cajon Muni.Ct. Expansion of Judge's Work Area, KK1310
Proposal

Level of Mandate for the Program/Service Level is:

- [ ] Mandated/Mandated
- [ ] Discretionary/Mandated
- [ ] Mandated/Discretionary
- [X] Discretionary/Discretionary

Level of Mandate for this Proposal/Service Level is:

- [ ] Mandated/Mandated
- [ ] Discretionary/Mandated
- [ ] Mandated/Discretionary
- [X] Discretionary/Discretionary

	(a) Budgeted Amount For Proposal	(b) Proposed Change in Budgeted Amount	(c) Proposed Revised Current Year Budget. (a+b)	FUTURE YEAR ESTIMATED BUDGET OF PROPOSAL IF ADOPTED (d) 1st Subsequent Year	(e) 2nd Subsequent Year
Direct Cost	$ -0-	$ 15,000	$ 15,000	$ -0-	$ -0-
Revenue	-0-	15,000	15,000	-0-	-0-
NET GENERAL FUND COST	$	$	$	$	$
Staff Years					

Sources of Revenue for Proposed Change and Subsequent Years:

SB668	$	$	$
	$	$	$

Support/Other Department Impacts: (Attach additional sheets as required)

See attachment.

Remarks: (Attach additional sheets as required)

LB#6 - 0020-7.FIS

FEB 19 1991 13

FISCAL IMPACT STATEMENT - Attachment

There is currently $139,411 of appropriations. This request will appropriate an additional $328,000 for six projects. The additional funds are from SB668, Courthouse Construction Funds. The following table summarizes the existing and proposed funding level of each subject project.

Project	Current Level of Funding	Appropriations Requested	Project Total
(Major Maintenance Program)			
MB9502/San Diego Muni Ct Computer Room Remodel	$110,000	$ 38,000	$148,000
MB1796/So.Bay Muni Ct Rewire Work Stations	-0-	15,000	15,000
MB1797/El Cajon Muni Ct Officers' Waiting Room	-0-	10,000	10,000
MB1795/Vista Regional Center Boiler Repairs	-0-	50,000	50,000
MB0717/Vista Regional Center Emerggeny Generator Repairs	29,411	200,000	229,411
TOTALS	$139,411	$313,000	$452,411
(Capital Improvement Program)			
KK1310/El Cajon Muni Ct. Judges' Work Area Expans.	-0-	15,000	15,000
GRAND TOTALS	$139,411	$328,000	$467,411

FEB 1 9 1991

FORM 265 (REV. 7/86)

BLUE – AUDITOR & CONTROLLER
WHITE – BOARD OF SUPERVISORS
GOLDENROD – ORIGINATOR'S COPY
YELLOW – CHIEF ADMINISTRATIVE OFFICER
GREEN – AUD. & CONT. FILE COPY
PINK – ORIGINATOR'S FILE COPY

COUNTY OF SAN DIEGO, CALIFORNIA

CBO #157-91

REQUEST FOR TRANSFER OF APPROPRIATIONS ☐
REQUEST APPROPRIATION OF UNANTICIPATED/OVERREALIZED REVENUE ☒
REQUEST FOR CANCELLATION OF APPROPRIATIONS/ESTIMATED REVENUE ☐
OTHER (SPECIFY) ☐

ORIGINATING UNIT General Services DATE 1-30, 1991

REASON(S) FOR REQUEST: Establish appropriations amounting to $313,000.00 in the Major Maintenance Program Org 5592 for: (1) 38,000.00 for MB9502, (2) $15,000.00 for MB1796, (3) $10,000.00 for MB1797, (4) $50,000.00 for MB1795 and (5) $200,000.00 for MB0717 based on available SB668 revenue.

"TRANSFER FROM" DEPT. Major Maintenance
NAME/TITLE Jane Huston
(Signature of Department Head or Designee)
Jane F. Huston, Director of General Services

"TRANSFER TO" DEPT. Major Maintenance
NAME/TITLE Jane Huston
(Signature of Department Head or Designee)
Jane F. Huston, Director of General Services

TRANSFER APPROPRIATIONS FROM OR BUDGET/CANCEL OVERREALIZED/UNANTICIPATED REVENUE

ORG.	ACCT.	EQUIPMENT ITEM	EQUIPMENT QNTY.	TASK	OPTION	ACTIVITY	ACCT. DESCRIPTION	AMOUNT
5592	9177			937		MB9502	SB668 Revenue	38,000.00
5592	9177			937		MB1796	SB668 Revenue	15,000.00
5592	9177			937		MB1797	SB668 Revenue	10,000.00
5592	9177			937		MB1795	SB668 Revenue	50,000.00
5592	9177			937		MB0717	SB668 Revenue	200,000.00
							TOTAL	313,000.00

TRANSFER APPROPRIATIONS TO OR CANCEL APPROPRIATIONS FOR

ORG.	ACCT.	EQUIPMENT ITEM	EQUIPMENT QNTY	TASK	OPTION	ACTIVITY	ACCT. DESCRIPTION	AMOUNT
5592	2291			291		MB9502	S.D.M.C. computer RM RMDL	38,000.00
5592	2291			291		MB1796	So. Bay M.C. Rewiring W. Stat.	15,000.00
5592	2291			291		MB1797	El Cajon M.C. Officers waiting	10,000.00
5592	2291			291		MB1795	Vista Reg Ctr Mod to Boilers	50,000.00
5592	2291			291		MB0717	Vista Reg Ctr General RPRS	200,000.00
							TOTAL	313,000.00

CHIEF ADMINISTRATIVE OFFICER

Per CAO review, qualifies for Auditor and Controller final approval, pursuant to County Administrative Manual Policy #0030-10.

Initials

* * * * * * *

Transfer: Approved ✓
Disapproved

Remarks:

* * * * * * *

Name Jon Christensen
Title FM Analyst II
Date 2/5/91

FEB 19 1991 13
GOV'T CODE SEC. 29125 & 29130

AUDITOR AND CONTROLLER

____ Appropriations are available
____ Unanticipated revenue will be earned under contract/grant #
✓ Revenue available from fund # SB668
____ Overrealized revenue has been recorded
____ Appropriation contingent upon

* * * * * * *

(CBO E. Evans
Auditor Approval Only E Evans
Board Approval Required X
# of Votes 4

* * * * * * *

Auditor's No. 212-R
Name Joel Schlie
Title Reg. & Budget Acct.
Date 2-5-91

BOARD ACTION

2-19-91 (13)
Approved and/or authorized by the Board of Supervisors of the County of San Diego
Thomas J. Pastuszka
X Acting Clerk of the Board of Supervisors

PLEASE SEE REVERSE SIDE OF PINK COPY FOR INSTRUCTIONS

FORM 265 (REV. 7/86)

BLUE – AUDITOR & CONTROLLER
WHITE – BOARD OF SUPERVISORS
GOLDENROD – ORIGINATOR'S COPY
YELLOW – CHIEF ADMINISTRATIVE OFFICER
GREEN – AUD. & CONT. FILE COPY
PINK – ORIGINATOR'S FILE COPY

COUNTY OF SAN DIEGO, CALIFORNIA

CBO #158-91

REQUEST FOR TRANSFER OF APPROPRIATIONS ☐
REQUEST APPROPRIATION OF UNANTICIPATED/OVERREALIZED REVENUE ☒
REQUEST FOR CANCELLATION OF APPROPRIATIONS/ESTIMATED REVENUE ☐
OTHER (SPECIFY) ☐

ORIGINATING UNIT General Services DATE 1-30, 19 91

REASON(S) FOR REQUEST: Establish appropriations of $15,000.00 in the Criminal Justice Construction Fund, Org 5492, for Project KK1310 El Cajon Municipal Court Expansion of Judges Work Area in the amount of $15,000.00, based on available SB668 Revenue

"TRANSFER FROM" DEPT. Criminal Justice Fund
NAME/TITLE J. Christensen for (Signature of Department Head or Designee)
MANUEL Lopez, Financial MGT Director

"TRANSFER TO" DEPT. Criminal Justice Fund
NAME/TITLE J. Christensen for (Signature of Department Head or Designee)
Manuel Lopez, Financial MGT Director

TRANSFER APPROPRIATIONS FROM OR BUDGET/CANCEL OVERREALIZED/UNANTICIPATED REVENUE

ORG.	ACCT.	EQUIPMENT ITEM	EQUIPMENT QNTY.	TASK	OPTION	ACTIVITY	ACCT. DESCRIPTION	AMOUNT
5492	9177			974		KK1310	SB668 Revenue	15,000.00
							TOTAL	15,000.00

TRANSFER APPROPRIATIONS TO OR CANCEL APPROPRIATIONS FOR

ORG.	ACCT.	EQUIPMENT ITEM	EQUIPMENT QNTY.	TASK	OPTION	ACTIVITY	ACCT. DESCRIPTION	AMOUNT
5492	4692			AAA		KK1310	ECMC Expns Judges W.A.	15,000.00
							TOTAL	15,000.00

CHIEF ADMINISTRATIVE OFFICER

Per CAO review, qualifies for Auditor and Controller final approval, pursuant to County Administrative Manual Policy #0030-10.

Initials

* * * * * * *

Transfer: Approved ✓
Disapproved

Remarks:

* * * * * * *

Name J. Christensen
Title FM Analyst
Date 2/5/90

FEB 19 1991 13

GOV'T CODE SEC. 29125 & 29130

AUDITOR AND CONTROLLER

____ Appropriations are available
____ Unanticipated revenue will be earned under contract/grant #
✓ Revenue available from fund # SB 668
____ Overrealized revenue has been recorded
____ Appropriation contingent upon

* * * * * * *

(CBO E. Evans
Auditor Approval Only E. Evans
Board Approval Required X
# of Votes 4

* * * * * * *

Auditor's No. 213-R
Name John Sellers
Title Rev. & Budget Acct.
Date 2-5-91

BOARD ACTION

2-19-91 (13)

Approved and/or authorized by the Bo of Supervisors of the County of San Di

Thomas J. Pastusky
Acting Clerk of the Board of Supervisors

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