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County of San Diego

NORMAN W. HICKEY
CHIEF ADMINISTRATIVE OFFICER
(619) 531-6226
(Location Code 730)

CHIEF ADMINISTRATIVE OFFICE

1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2472

August 16, 1989

TO: Supervisor Brian P. Bilbray
Supervisor George F. Bailey
Supervisor Susan Golding
Supervisor John MacDonald

FROM: Norman W. Hickey
Chief Administrative Officer

EXECUTIVE STAFF RESPONSIBILITIES

Attached for the use of your offices are an updated organization chart and list of functional responsibilities of the CAO's Executive Staff. We will review these materials at the luncheon meetings scheduled with each of you within the next several weeks. In the meantime, if you have any questions on these assignments, please contact David Janssen or me.

Respectfully,

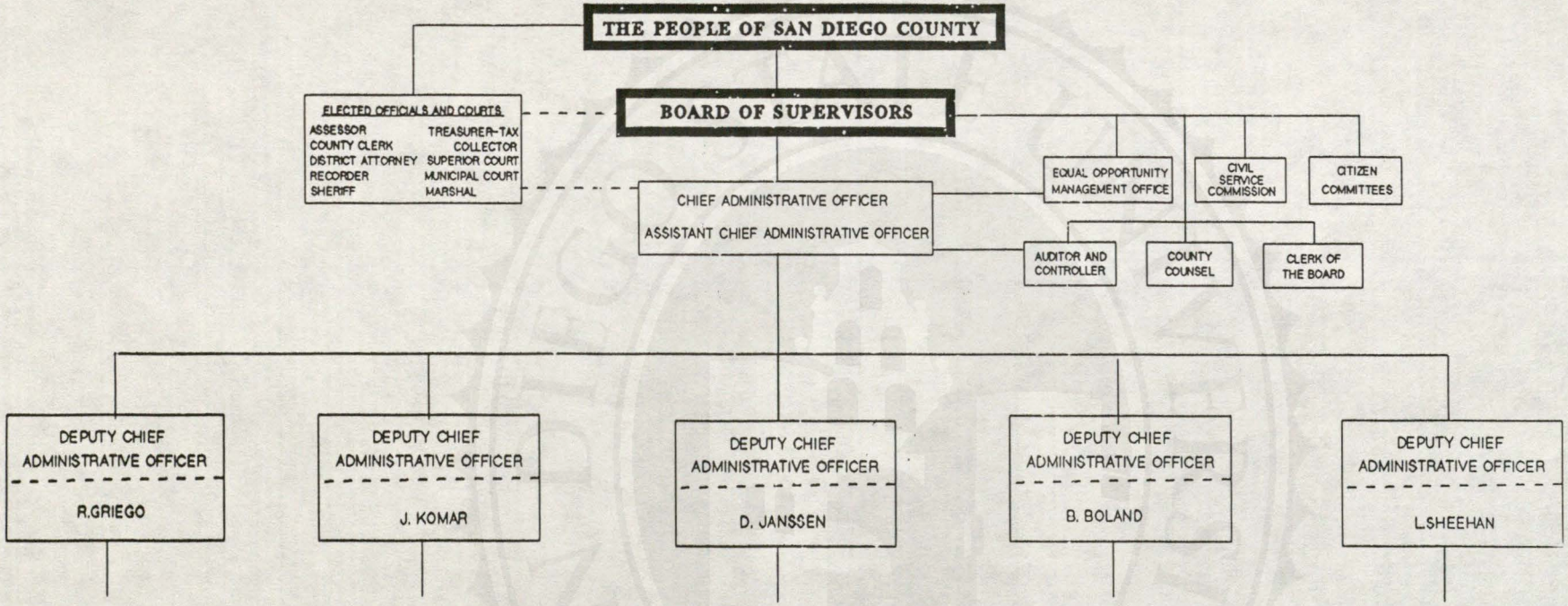
NORMAN W. HICKEY

NWH:JEK:am

Attachments

cc: Supervisor Leon L. Williams

COUNTY ORGANIZATION CHART



COMMUNITY INVOLVEMENT
GENERAL SERVICES
PURCHASING AND CONTRACTING
REVENUE AND RECOVERY
SPECIAL PROJECTS

AREA AGENCY ON AGING
CAO'S ADMINISTRATIVE COUNCILS
COMMISSION ON CHILDREN AND YOUTH
FINANCIAL MANAGEMENT
INFORMATION SERVICES
PUBLIC ADMINISTRATOR
REGISTRAR OF VOTERS
SANCAL

LIAISON

AUDITOR AND CONTROLLER
ASSESSOR
CLERK OF THE BOARD
RECORDER
TREASURER-TAX COLLECTOR

CORONER
HEALTH SERVICES
ALTERNATE DEFENSE COUNSEL
INTERGOVERNMENTAL AFFAIRS
PUBLIC DEFENDER
SOCIAL SERVICES

LIAISON

COUNTY CLERK
COUNTY COUNSEL
DISTRICT ATTORNEY
MARSHAL
MUNICIPAL COURTS
PROBATION
SHERIFF
SUPERIOR COURT

DISASTER PREPAREDNESS
HUMAN RESOURCES
MILITARY AND VETERANS AFFAIRS
PUBLIC AFFAIRS
TRANSBORDER AFFAIRS

LIAISON

CIVIL SERVICE COMMISSION
EQUAL OPPORTUNITY MANAGEMENT OFFICE

AGRICULTURE, WEIGHTS AND MEASURES
ANIMAL CONTROL
FARM AND HOME ADVISOR
HOUSING AND COMMUNITY DEVELOPMENT
LIBRARY
PARKS AND RECREATION PLANNING AND LAND USE
PLANNING AND LAND USE
PUBLIC WORKS

LIAISON

AIR POLLUTION CONTROL DISTRICT

(8/89)

DCAO RESPONSIBILITIES

DCAO Bruce Boland

National & International Trade and Economic Development
Public/Private Partnerships
Joint Meetings with other Governmental Agencies
Migrant/Farmworker Housing (Joint with Sheehan)
Homeless
Risk Management
Labor Negotiations
Human Resource System Review/Redesign
SDG&E Acquisition
Public Information
San Diego - Tijuana Border Issues

DCAO Robert Griego

Proposition A Master Plan/Regional Justice Facilities Financing Agency
Space Planning
- -Courts
- -Detention Facilities
- -County Administration Center: City Center
- -Other

Real Property Policy Development
Real Property Acquisition, Use and Maintenance
Purchasing Policies
Redevelopment Negotiations with Cities
Vehicle Use Policy
Citizen Committees and Volunteers
Administrative Councils (Joint with Komar)
Administrative Goal Setting & Institutional Development (Joint with Komar)

DCAO June Komar

Budget Process & Fiscal Control
Children's Services Redesign
Omnibus Drug Initiative
Senior Citizen Service/Program Issues
Information and Communication Services
Administrative Councils (Joint with Griego)
Administrative Goal Setting & Institutional Development (Joint with Griego)
Sunset Review Process

DCAO Lari Sheehan

Growth Management
- -Proposition C
- -Resource Protection
- -Facility Adequacy
- -Community Plan Updates

Solid Waste Management
Transportation Studies & Programs
Migrant/Farmworker Housing (Joint with Boland)
Land Use Planning Process
Water Conservation
Library Funding
Major Development Projects
Regional Parks and Open Space Planning, Acquisition and Development
Sewage and Water Reclamation