[MS-0398.035.011.003]

CALIFORNIA COASTAL COMMISSION
SAN DIEGO COAST AREA
3111 CAMINO DEL RIO NORTH, SUITE 200
SAN DIEGO, CA 92108-1725
(619) 521-8036

APPLICATION FOR COASTAL DEVELOPMENT PERMIT

Type of application:

___ Standard Permit

Administrative Permit: May be applicable if development is one of the following:
(a) improvement to any existing structure;
(b) any new development costing less than $100,000;
(c) single family dwelling; (d) four dwelling units or less, within any incorporated area, that does not require demolition or subdivision of land; or (e) development authorized as a principal permitted use and proposed in an area for which the Land Use Plan has been certified.

SECTION I. APPLICANT

1. Name, mailing address and telephone number of all applicants.

_____

_____

_____
(Area code/daytime phone number)

2. Name, mailing address and telephone number of applicant's representative, if any

_____

_____

_____
(Area code/daytime phone number)

For office use only

Application Number _____ Project Cost _____

Received _____ Filed _____ Jurisdiction code _____

Fee _____ Date paid _____ LCP segment _____

Tentative hearing date _____

3. Who should receive written material relevant to the application?

___ Applicant ___ Representative ___ Both

4. Conflict of Interest. All applicants for the development must complete Appendix A, the declaration of campaign contributions.

SECTION II. PROPOSED DEVELOPMENT

Please answer ALL questions. Where questions do not apply to your project (for instance, project height for a land division), indicate "Not Applicable" or "N.A.".

1. Project Location. Include street address, city, and/or county. If there is no street address, include other description such as nearest cross streets.

_____
number street

_____
city county

Assessor's Parcel Number _____

2. Describe the proposed development. Include secondary improvements such as septic tanks, water wells, roads, etc.

_____

_____

_____

_____

a) If residential, state:

1) Number of units _____

2. Number of bedrooms per unit _____

3. Type of ownership proposed: ____ rental
(If other than owner-occupied)
____ condominium
____ stock cooperative
____ time share
____ other _____

b) Number of boat slips, if applicable _____

c) If land division, number of lots to be created and size _____

_____

_____

3. Present use of property.

a) Are there existing structures on the property? ___ Yes ___ No
If yes, describe (including number of residential units and occupancy status)

_____

_____

_____

b) Will any existing structures be demolished? ___ Yes ___ No

Will any existing structures be removed? ___ Yes ___ No

If yes to either question, describe the type of development to be demolished or removed, including the relocation site, if applicable.

_____

_____

4. Estimated cost of development (not including cost of land) $_____

5. Has any application for a development on this site been submitted previously to the California Coastal Zone Conservation Commission or the Coastal Commission? ___ Yes ___ No

If yes, state previous application number _____

6. Project height: Maximum height of structure _____ft.

Maximum height of structure as measured from centerline of frontage road _____ ft.

7. Total number of floors in structure, including subterranean floors, lofts, and mezzanines _____

8. Gross floor area including covered parking and accessory buildings _____ sq. ft.

Gross floor area excluding parking _____ sq. ft.

9. Lot area (within property lines) _____ sq. ft. or acres

Lot coverages:	Existing	New proposed	Total
Building coverage	_____ sq. ft.	_____ sq. ft.	_____ sq. ft.
Paved area	_____ sq. ft.	_____ sq. ft.	_____ sq. ft.
Landscaped area	_____ sq. ft.	_____ sq. ft.	_____ sq. ft.
Unimproved area	_____ sq. ft.	_____ sq. ft.	_____ sq. ft.
		GRAND TOTAL (should equal gross area of parcel)	_____ sq. ft.

10. Parking: number of spaces existing _____

number of new spaces proposed _____

Total: _____

no. of covered spaces _____ no. of uncovered spaces _____

no. of standard spaces _____ size _____

no. of compact spaces _____ size _____

Is tandem parking existing and/or proposed? ___ Yes ___ No

If yes, how many tandem sets? _____ size _____

11. Are utility extension for the following needed to serve the project?

a) water ___ Yes ___ No
b) gas ___ Yes ___ No
c) electric ___ Yes ___ No
d) sewer ___ Yes ___ No
e) telephone ___ Yes ___ No

If yes to any of the above, would extensions be above ground? ____ Yes ____ No

SECTION III. ADDITIONAL INFORMATION

The relationship of the development to the applicable items below must be explained fully. Attach additional sheets if necessary.

1. If the development is between the first public road and the sea, is public access to the shoreline and along the coast currently available near the site? ___ Yes ___ No If yes, indicate the location and nature of the nearby access, including the distance from the project site.

_____

_____

2. Is any grading proposed? ___ Yes ___ No If yes, complete the following.

a) amount of cut _____ cu. yds.

b) amount of fill _____ cu. yds.

c) maximum height of fill slope _____ ft.

d) maximum height of cut slope _____ ft.

e) amount of import or export _____ cu. yds.

f) location of borrow or disposal site _____

Grading and drainage plans must be included with this application. In certain areas, an engineering geology report must also be included. See Section V, paragraph 11 for the specifics of these requirements.

3. Does the development involve diking, filling, dredging or placing structures in open coastal waters, wetlands, estuaries, or lakes?

a) diking ___ Yes ___ No c) dredging ___ Yes ___ No

b) filling ___ Yes ___ No d) placement of structures ___ Yes ___ No

Amount of material to be dredged or filled _____ cu. yds.

Location of dredged material disposal site _____

_____

Has a U.S. Army Corps of Engineers permit been applied for? ___ Yes ___ No

4. Will the development extend onto or adjoin any beach, tidelands, submerged lands or public trust lands? ___ Yes ___ No

For projects on State-owned lands, additional information may be required as set forth in Section V, paragraph 10.

5. Will the development protect existing lower-cost visitor and recreational facilities? ___ Yes ___ No

Will the development provide public or private recreational opportunities? ___ Yes ___ No If yes, explain.

_____

_____

6. Will the proposed development convert land currently or previously used for agriculture to another use? ___ Yes ___ No

If yes, how many acres will be converted? _____ acres.

7. Is the proposed development in or near:

a) sensitive habitat areas ___ Yes ___ No (biological survey may be required)

b) 100-year floodplain ___ Yes ___ No (hydrologic mapping may be required)

c) park or recreation area ___ Yes ___ No

8. Is the proposed development visible from:

a) State Highway 1 or other scenic route ___ Yes ___ No

b) park, beach, or recreation area ___ Yes ___ No

c) harbor area ___ Yes ___ No

9. Does the site contain any:

a) historic resources ___ Yes ___ No

b) archaeological resources ___ Yes ___ No

c) paleontological resources ___ Yes ___ No

If yes to any of the above, please explain on an attached sheet.

10. Where a stream or spring is to be diverted, provide the following information:

Estimated streamflow or spring yield _____ gpm

If well is being used, existing yield _____ gpm

If water source is on adjacent property, attach Division of Water Rights approval and property owner's approval.

SECTION IV. OTHER GOVERNMENTAL REQUIREMENTS

The Local Agency Review Form, Appendix B, must be completed and signed by the local government in whose jurisdiction the project site is located. The completed and signed form must be submitted with this application for the application to be considered complete.

SECTION V. ADDITIONAL ATTACHMENTS

The following items must be submitted with this form as part of the application.

1. Proof of the applicant's legal interest in the property. (A copy of any of the following will be acceptable: current tax bill, recorded deed, lease, signed Offer to Purchase along with a receipt of deposit, signed final escrow document, or current policy of title insurance. Preliminary title reports will not be accepted.)

2. Assessor's parcel map(s) showing the applicant's property and all other properties within 100 feet (excluding roads) of the property lines of the project site. (Available from the County Assessor)

3. Copies of required local approvals for the proposed project, including zoning variances, use permits, etc., as noted on Local Agency Review Form, Appendix B.

4. Stamped envelopes addressed to each property owner and occupant of property situated within 100 feet of the property lines of the project site (excluding roads), along with a list containing the names, addresses and assessor's parcel numbers of same. The envelopes must be plain (i.e., no return address), and regular business size (9 1/2" x 4 1/8"). Include first class postage on each one. Metered envelopes will not be accepted. Use Appendix C, attached, for the listing of names and addresses. (Envelopes are not required for Administrative items, but the list must be submitted for all items.)

5. Stamped, addressed envelopes and a list of names and addresses of all other parties known to the applicant to have an interest in the proposed development (such as persons expressing interest at a local government hearing, etc.).

6. A vicinity or location map (copy of Thomas Bros. or other road map or USGS quad map) with the project site clearly marked.

7. Copy(s) of project plans, drawn to scale, including site plans, floor plans, elevations, grading and drainage plans, landscape plans, and septic system plans. Trees to be removed must be marked on the site plan. In addition, a reduced site plan, 8 1/2" x 11" in size, must be submitted. Reduced copies of complete project plans will be required for large projects.

8. Application fee. Please see the attached fee schedule. The fee will depend upon the project type and size. Please contact the District Office if you have questions.

9. Where septic systems are proposed, evidence of County approval or Regional Water Quality Control Board approval. Where water wells are proposed, evidence of County review and approval.

10. A copy of any Final Negative Declaration, Final Environmental Impact Report (FEIR) or Final Environmental Impact Statement (FEIS) prepared for the project. Comments of all reviewing agencies and responses to comments must be included.

11. Verification of all other permits, permissions or approvals applied for or granted by public agencies (e.g., Dept. of Fish and Game, State Lands Commission, U.S. Army Corps of Engineers, U.S. Coast Guard).

12. For development on a bluff face, bluff top, or in any area of high geologic risk, a comprehensive, site-specific geology and soils report (including maps) prepared in accordance with the Coastal Commission's Interpretive Guidelines. Copies of the guidelines are available from the District Office.

SECTION VI. NOTICE TO APPLICANTS

Under certain circumstances, additional material may be required prior to issuance of a coastal development permit. For example, where offers of access or open space dedication are required, preliminary title reports, land surveys, legal descriptions, subordination agreements, and other outside agreements will be required prior to issuance of the permit.

In addition, the Commission may adopt or amend regulations affecting the issuance of coastal development permits. If you would like notice of such proposals during the pendency of this application of such proposals that are reasonably related to this application indicate that desire.

___ Yes ___ No

SECTION VII. COMMUNICATION WITH COMMISSIONERS

Decisions of the Coastal Commission must be made on the basis of information available to all commissioners and the public. Therefore, permit applicants and interested parties and their representatives are advised not to discuss with commissioners any matters relating to a permit outside the public hearing. Such contacts may jeopardize the fairness of the hearing and result in invalidation of the Commission's decision by court. Any written material sent to a commissioner should also be sent to the commission office for inclusion in the public record and distribution to other Commissioners.

SECTION VIII. AUTHORIZATION OF AGENT

I hereby authorize _____
to act as my representative and to bind me in all matters concerning this application.

_____
Signature of Applicant(s)

SECTION IX. CERTIFICATION

1. I hereby certify that I, or my authorized representative, will complete and post the Notice of Pending Permit card in a conspicuous place on the property within 3 days of receipt of the card and notification of filing of this application.

2. I hereby certify that I understand the Commission may impose reasonable conditions that must be satisfied by persons that are not a party to this application and that prior to issuance of the permit, I must submit evidence that the conditions will be satisfied by the appropriate parties.

3. I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application and all attached appendices and exhibits is complete and correct. I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the permit, for suspending or revoking a permit issued on the basis of these or subsequent representations, or for seeking of such further relief as may seem proper to the Commission.

4. I hereby authorize representatives of the California Coastal Commission to conduct site inspections on my property. Unless arranged otherwise, these site inspections shall take place between the hours of 8:00 a.m. and 5:00 p.m.

_____
Signature of Applicant(s) or Authorized Agent

APPLICATION FOR COASTAL DEVELOPMENT PERMIT

APPENDIX A

DECLARATION OF CAMPAIGN CONTRIBUTIONS

Government Code Section 84308 prohibits any Commissioner voting on a project if he or she has received campaign contributions in excess of $250 within the past year from project proponents or opponents, their agents, employees or family, or any person with a financial interest in the project.

In the event of such contributions, a Commissioner must disqualify him or herself from voting on the project.

Each applicant must declare below whether any such contributions have been made to any of the Commissioners or Alternates listed below.

CHECK ONE

_____ The applicants, their agents, employees, family and any person with a financial interest in the project HAVE NOT CONTRIBUTED over $250 to any Commissioner(s) or Alternates within the past year.

_____ The applicants, their agents, employees, and/or family, and/or any person having a financial interest in the project HAVE CONTRIBUTED OVER $250 to the Commissioner(s) or Alternates listed below within the past year.

Commissioner _____

Commissioner _____

Commissioner _____

_____ _____

Signature of Applicant or Authorized Agent Date

Please print your name _____

APPLICATION FOR COASTAL DEVELOPMENT PERMIT

APPENDIX B

LOCAL AGENCY REVIEW FORM

SECTION A (To be completed by applicant)

Applicant _____

Project description _____

_____

Location _____

_____ Assessor's Parcel Number _____

SECTION B (To be completed by local planning or building inspection department)

Zoning designation _____ _____ du/ac

General or Community Plan designation _____ _____ du/ac

Local Discretionary Approvals

☐ Proposed development meets all zoning requirements and needs no local permits other than building permits.

☐ Proposed development needs local discretionary approvals noted below.

Needed	Received	
☐	☐	Design/Architectural review
☐	☐	Variance for _____
☐	☐	Rezone from _____
☐	☐	Tentative Subdivision/Parcel Map No. _____
☐	☐	Grading/Land Development Permit No. _____
☐	☐	Planned Residential/Commercial Development
☐	☐	Site Plan Review
☐	☐	Condominium Conversion Permit
☐	☐	Conditional, Special, or Major Use Permit No. _____
☐	☐	Other _____

_____

CEQA Status

☐ Categorically Exempt - Class _____ Item _____

☐ Negative Declaration Granted _____

☐ Environmental Impact Report Required, Final Report certified _____

Prepared for the City/County of _____ by _____

Date _____ Title _____

Appl.No._____

APPLICATION FOR COASTAL DEVELOPMENT PERMIT

APPENDIX C - List of Property Owners and Occupants within 100 feet

Please use one box per name and address. Additional copies will be mailed upon request.		

COASTAL COMMISSION FEE SCHEDULE

Single Family Residence:

On Admin or Consent Calendar	$ 250.00
On Public Hearing Calendar:	
(1500 sq.ft. or less)	250.00
(1501 sq.ft. to 5000 sq.ft.)	500.00
(5000 sq.ft. or more)	1,000.00

Multiple Residential: (incl. residential subdivisions or condo conversions)

2-4 units	$ 600.00
5-16 units	2,000.00
17-166 units	120.00 per unit
167 unit or more	20,000.00

Residential projects which involve more than 75 cubic yards of grading (including residential land divisions and mixed-use projects which have a residential component) shall be subject to an additional fee of $200.00 plus $5.00 per 1000 cubic yards in excess of 75 cubic yards.

Land Divisions

Lot Line Adjustment/Existing unit(s) with only one new lot created	$ 600.00

Office, Commercial, Convention, Industrial

Less than 10,000 sq.ft. (gross)	$ 2,000.00
Less than 25,000 sq.ft. (gross)	4,000.00
Less than 50,000 sq.ft. (gross)	8,000.00
Less than 100,000 sq.ft. (gross)	12,000.00
More than 100,000 sq.ft. (gross)	20,000.00
Any major energy production or fuel processing facility	20,000.00

Other Fees

Administrative or Emergency Permit (Except Single Family Residences)	$ 200.00
Consent Calendar Item	$ 250.00
Amendments:	
Immaterial Amendments	$ 200.00
Material Amendments	1/2 of full permit fee (based on current fee schedule)

Extensions and Reconsiderations:		
	Single Family Residences	$ 200.00
	All Other Developments	$ 400.00
Assignments		$ 200.00
Request for Continuance	1st request	No charge
	2nd and subsequent request (where staff staff report is unchanged)	$ 100.00
Waivers		$ 200.00

Other Developments not otherwise covered herein:

If cost under $100,000	$ 600.00
cost $100,000 to $500,000	$ 2,000.00
cost $500,000 to $1,250,000	$ 4,000.00
cost $1,250,000 to $2,500,000	$ 8,000.00
cost $2,500,000 to $5,000,000	$12,000.00
cost more than $5,000,000	$20,000.00

Fees for after-the-fact permits shall normally be double the regular permit fee cost.

In addition to the above fee, the Commission may require the applicant to reimburse it for any additional reasonable expenses incurred in its consideration of the permit application, including the cost of providing public notice. This schedule has been developed to assist permit applicants in calculating the necessary processing fees. The full text of the fee schedule may be found in section 13055 of the Commission's Administrative Regulations.

Note: Permits shall not be issued without full payment of all applicable fees. If final action by the Commission results in a lower fee than initially submitted by the applicant, then a refund is due.

SFS/ltc
1311p

STATE OF CALIFORNIA—THE RESOURCES AGENCY PETE WILSON, Governor

CALIFORNIA COASTAL COMMISSION
445 FREMONT, SUITE 2000
SAN FRANCISCO, CA 94105-2219
VOICE AND TDD (415) 904-5200

April 1, 1991

TO: Persons Who Apply for Permits from the Coastal Commission after January 1, 1991

FROM: Peter Douglas, Executive Director

SUBJECT: New Law Which Imposes Fee on Permit Applicants

I am writing to let you know about a new law that went into effect on January 1, 1991 which requires that permit applicants pay a fee to the Department of Fish and Game whenever a project is approved under the California Environmental Quality Act (CEQA). (AB 3158, Stats. 1990, Ch. 1706.) In the event that the Coastal Commission approves your application for a permit, it will act under CEQA as well as the Coastal Act. The new law provides that only the following approvals issued by the Coastal Commission are exempt from this fee (Pub. Res. Code section 711.4(i)):

- Emergency permits (California Code of Regulations, Title 14, section 13136 et seq.)
- Claims of vested rights (section 13200 et seq.)
- Extensions of permits approved prior to January 1, 1977 (section 13213.)
- Claims of exemption pursuant to section 30608.5 for development on parcels added to coastal zone on January 1, 1980 (section 13214 et seq.)
- Urban land exclusions (section 13215 et seq.)
- Waivers (section 13238.)
- Categorical exclusions (section 13240 et seq.)
- Additions to single family residences that would otherwise be exempt from review under 30610, but which fit into one of the exceptions in section 13250(b) (section 13250.)
- Minor adjustments to the coastal zone boundary (section 13255 et seq.)

Additionally, the law provides that only one filing fee shall be paid per project, unless the project is tiered or phased. (Section 711.4(y).) Unless your project is approved by the Commission under one of these categories list above, or unless you have already paid the fee to the Department of Fish and Game in connection with review of the project by another agency, you may be required to pay a fee of $850 to the Department of Fish and Game. That payment is necessary in order to make the permit

you receive from the Commission "operative, vested, or final." If the Department of Fish and Game determines that your project is the type requiring the payment of this fee, it will be your responsibility to make the necessary payment.

The Coastal Commission is working with the Department to establish procedures to implement the new law. The Department is considering exempting an applicant from payment of the fee if the Commission makes a finding that the project would have no potential for adverse impact on wildlife resources. We anticipate that the Commission may add a standard condition requiring that applicants demonstrate prior to issuance of a coastal development permit that they have paid any necessary fee.

Until those procedures are established, arrangement for payment of fees (if required) are being handled by the Department of Fish and Game, In the interim, if you have any questions about whether this law and therefore this fee applies to your permit please write to Dick Daniel, Acting Chief, Environmental Services Division, 1416 Ninth Street, Sacramento, California 95814 or call him at (916) 322-5989. If you have questions about how to pay the fee, please write to John Blakely, General Auditor, Department of Fish and Game, Attention: Control Accounts, 1416 Ninth Street, Sacramento, California 95814 or call him at (916) 739-4695.

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