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JIMMIE L. SLACK
4431 Cleveland Avenue
San Diego, Ca. 92116
HM: (619) 688-9226; WK: (619) 338-2801

OBJECTIVE

A responsible, challenging, position which utilizes my years of exemplary experience in analyzing, initiating, collaborating, developing, implementing and supervising coordinated and cooperative approaches to successfully addressing government and private sector ventures and issues.

QUALIFICATIONS

- Very proficient at assessing needs, priorities and outcomes.
- Highly adept in creative problem solving and working with a team/group.
- Accomplished and recognized for exemplary skills in positively interacting and working with elected officials and their staffs, city/county/state business leaders, government department heads and their staffs, and community leaders.
- Strong supervisory skills with emphasis on strategic planning, program development and implementation, advising, motivating, and evaluating of job and employee performance.
- Excellent writing, oral communication, and analytical skills.
- Excellent public speaker
- Outstanding community relations and public relations skills

EXPERIENCE (1983-95)

Twelve years of progressively responsible experience in the fields of local government, community development and project management encompassing the following specific areas:

...**Office Administration**: managed 10 staff members with a budget of over $400,000; organized and supervised operational procedures and staff projects; formulated and implemented policies; established long and short-range goals and objectives; authorized personnel and fiscal transactions; initiated and established positive working relationships with elected officials, public and private sector executives and key staff members.

...**Analysis of Operations** for implementation of policy directions from key decision makers and policy directors. Duties included budget analysis, budget development, development of collaborative strategies and programs on local, regional, state, and national levels, organizing and developing position papers, and managing and conducting research and analysis for special projects.

EXPERIENCE cont...

... **Liaison and staff to Boards and Commissions** of various local, state and national organizations. Staffing duties included initiating, developing, and assisting with development and implementation of policies, strategies and programs. Report writing. Establishment of positive working relationships with government and private sector leaders. Staffing and attending meetings on regular basis. Making public presentations. Recording and/or documenting actions of boards/commissions. Providing timely information sharing to appropriate senior officials.

... **Budget Analysis** of County of San Diego departments totaling over $1.6 billion. Analysis included operational outcomes and objectives, expenditures, contractual obligations. Developed successful recommendations/strategies for increased departmental effectiveness and efficiencies by revising priorities, controlling expenditures, changing staffing patterns, contracting out, reducing, and/or eliminating certain operations.

...**Community Outreach/Public Relations** to assist in developing awareness of community, particularly as it relates to community organizations, special programs in the community, and issues affecting the community. Developed positive working relationships with community leaders. Attended and represented Supervisor Williams at community meetings including meetings of community councils, planning committees business associations and special events. Made presentations and served on various ad-hoc committees. Wrote a variety of editorials, press releases, and magazine articles which were printed in local newspapers and featured in magazines.

... **Special Project** responsibilities which required me to develop, coordinate, and /or manage several projects including:

* Initiated, assisted in development, and staffed the Issues Task Force which resulted in recommendations adopted and implemented by the County's Chief Administrative Office to better manage the County and carry out policies of the Board of Supervisors.

* Initiated, assisted in development, and staffed the County Child Care Committee and assisted in the initiation and further development of it into the nationally recognized County Commission on Children, Youth and Families.

* Assisted in initiating establishment of the Perinatal Provider Network which resulted in very significant and dramatic increases in the number of doctors providing care to pregnant mothers on welfare and reducing the incidents of babies born addicted to drugs, with low birth weights, or still born.

Special Project cont...

* Initiated establishment of a computerized Project Tracking System which allowed snap-shot viewing of projects assigned, progress of projects, key decision making points and strategies for successful implementation.

* Assisted in the initiation and development of collaborative and coordinated strategies for the delivery of health, human services, and educational services to children and families in various San Diego communities which resulted in the development and implementation of a county-wide prevention policy, and establishment of several highly successful public/private sector partnerships.

* Initiated and assisted in development of the Teen Fathers Program which has resulted in the establishment of the Developing Adolescent Dads For Success program and assisted numerous teen fathers in becoming responsible fathers, employed and employable fathers.

* Initiated, assisted in development, and helped draft San Diego Specific Agreements with the county's five major banks which has resulted in over $100 million dollars being reinvested in San Diego's low and moderate income communities. Corporate charitable giving by these institutions was also increased.

* Received numerous awards and recognition from City and County Government, communities, and community-based organizations for outstanding achievements .

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RELEVANT EMPLOYMENT HISTORY

OCTOBER 1983-JANUARY, 1995:
Office of County Supervisor(Retired) LEON L. WILLIAMS

POSITIONS HELD:
LEGISLATIVE ASSISTANT, SPECIAL PROJECTS ASSISTANT, EXECUTIVE ASSISTANT, CHIEF-OF STAFF.

JANUARY, 1995 to 1996
County of San Diego Department of Social Services

POSITION HELD
Community Development Specialist/Program Analyst

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EDUCATION

B.A. Degree in Public Administration (Management) (1988)
San Diego State University

* References upon request.