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County of San Diego
Office of the Sheriff
J. C. O'CONNOR, SHERIFF
San Diego, California 92112

December 29, 1965

Mr. John W. Johnson
Project Director
San Diego Urban League, Incorporated
Suite 503, 520 "E" Street
San Diego, California 92101

Dear Sir:

Mr. Leon L. Williams has served as Administrative Assistant in the Sheriff's Department, County of San Diego, for the past eight years, beginning February 2, 1957. He has capably performed the duties required of an administrator of department business affairs, including the preparation and administration of the budget; the directing of research and study affecting personnel needs and equipment; and the preparation of cost data for law enforcement contracts for services to cities of the incorporated County areas.

As our Administrative Assistant, Mr. Williams has good rapport with the various County government officials concerned with interdepartmental affairs. His coordinating of interdepartmental programs has been outstanding and invaluable to the Department. I personally recommend Mr. Williams as an exceptionally well qualified employee to any department or agency, feeling certain in my mind that he would do an outstanding job.

Very truly yours,

Joseph C. O'Connor
Sheriff

JCO/gb