[ms-0398.001.007.015]

WILLIAMS EXECUTIVE COMMITTEE

Wednesday, September 1, 1971
Chr. Scott presiding

All members of Committee were present except 4th District Chr. Oxley who had planned to be in attendance but had to do "over time" in another meeting -- (Mr. Miller and Dr. Neal reported on the Tuesday night meeting)

It was reported that minutes were mailed or handed to all members and they were approved as written.

1. Hqrs. located at 4208 National Avenue 263-2282

2. $75.00 per month

3. Brenda Fagan, Mgr.

4. 3x20 sign being prepared

5. Budget discussed at some length and adopted, totaling $6,500.00 for both elections (see attached)

6. "Prospect names" to be sent to Finance Chr. McKinnon

7. Discussion regarding use of media -- (for Primary and General)

8. 10,000 brochures being prepared at once -- also 500 posters

9. Use of Youth Group for precinct workers approved

10. All contributions to campaign to be sent through Treas. Ragsdale
Bank cards were signed (Chr. Scott, Treas. Ragsdale and campaign Dir. Miller)-- two signatures needed -- check book to be kept at Hqrs -- $25.00 petty cash fund voted.

11. Telephone application card signed by Chr. Scott -- phones, 3 trunk lines, 4 phones -- should be in by weekend.

12. Some discussion regarding office furniture -- Chr. Scott said they might be able to assist

13. Official opening of Hqrs. -- 4:00 to 6:00 on Friday, September 3rd -- Tom Johnson, M.C. -- introductions -- Ribbon cutting -- refreshments

Meeting adjourned at 5:30.

Dr. Wayne A. Neal
Secretary