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REPORT

TO THE HONORABLE
MAYOR AND CITY COUNCIL

FROM THE CITY MANAGER

January 6, 1970 (FOR INFORMATION)

SUBJECT: CITIZENS INTERRACIAL COMMITTEE

Reference: Communication from Mrs. Estelle Wing, Citizens United for Racial Equality, item #2 on Council Docket 12-18-69, referred to City Manager for reply.

The referenced letter urges the City to continue CIC as its Human Relations agency. Such an action by the Council would be possible, but for the past several months our direction has been toward a new agency, perhaps in connection with the County of San Diego's new agency, the format for which is being developed by a citizens Ad Hoc Committee on Human Relations.

During the past three weeks meetings have been held with the Executive Director of CIC on a regular basis, under terms of the agreement entered into by the City on October 16, 1969. These meetings have been very fruitful. At the same time informal discussions have been held with County officials and members of the County Ad Hoc Committee. All of these sessions have been aimed at assuring the least amount of disruption to human relations services within the City of San Diego during the dissolution of CIC, and pending formation of an agency or agencies that will adequately serve the City, County, and other municipalities.

Steps have been taken by this office to assist in every possible way in concluding CIC's activities, and a review has taken place with CIC officers, City Attorney's staff, and our own staff, on such subjects as disposition of CIC assets, retention of records, referral of correspondence, City obligations, and all other aspects of the situation that affect the City.

Considerable clerical work will be required to catalog pertinent CIC files and records. This work must be accomplished with close liaison with CIC staff and volunteers, in order that the City retain permanent records of the work of that organization, for use by departments and the new Human Relations

agency. The existing CIC files are quite voluminous, containing reports and studies dating back several years. Much of this material has significance to any agency which takes over the human relations task. In order that the City receive this material in the most meaningful form, it is recommended that we contract with CIC to perform the cataloging, filing, reporting, etc., and deliver all documents to us. It is estimated that cost for such services would be approximately $8,000, and that the work could be performed during the month of January 1970.

It is further recommended that the City purchase CIC's furniture and equipment for use by City departments as required. This furniture and equipment is appraised at $3,500, and includes desks, chairs, typewriters, projection equipment, reproduction machines, and files. It is in excellent condition, and at $3,500 represents a substantial value.

With the Council's agreement, appropriate documents will be prepared, so that these two recommendations will appear on an early docket.

Arrangements have been made to refer CIC correspondence to the City Manager's office beginning this week. We plan to respond to such correspondence until such time as the City's Human Relations activities are re-established, either within the prospective County-wide organization or independently.

It is contemplated that the Mayor and Councilmen will soon have an opportunity to express their opinions before the County Ad Hoc Committee, and to propose an organization that they feel will best fill the City's needs. During the interval between this date and establishment of a new agency, this office, working closely with Urban Coalition and other organizations, will assert every effort to see that individuals from minority ethnic groups receive appropriate response to their inquiries and that problems as they arise are handled in the most expeditious manner possible.

Respectfully submitted,

Walter Hahn Jr

WALTER HAHN, JR.

WH:RTB